



URBAN ENHANCEMENT TRUST FUND **JANUARY, 2025 MEETING**

TITLE: 2025 Open Meetings Act Resolution

ACTION: Motion to Adopt the Resolution for 2025 UETF Board meetings

RESOLUTION

PROVIDING NOTICE OF PUBLIC MEETINGS OF THE UETF BOARD:

WHEREAS, the duly appointed Urban Enhancement Trust Fund Board meets in regular sessions throughout the year at public facilities; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as otherwise provided in the constitution of New Mexico or the Open Meetings Act, all meetings of a quorum of members of any board, commission, administrative adjudicatory body or other policy making body of any state or local agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times.

THEREFORE BE IT RESOLVED BY THE URBAN ENHANCEMENT TRUST FUND BOARD:

Section 1. Meetings of the Board shall normally be held at City Hall, Room 7096, 7th Floor, One Civic Plaza, NW, Albuquerque, NM 87102, however the Meeting shall follow New Mexico Attorney General Open Meetings Act guidelines for meetings held in person, and/or on, virtual platforms, and available on-line here: <https://nm DOJ.gov/get-help/open-meetings-act/>

Section 2. Meetings will be held each month on the third Friday, unless otherwise scheduled and noticed pursuant to the Open Meetings Act Requirements. Generally, UETF Board meetings are held at 11:30 p.m. The agenda will normally be available three days prior

to the meeting, but at least 72 hours prior to the meeting from the Public Art Urban Enhancement Division staff, whose office is located at One Civic Plaza, Gallery One, Suite 1400.

Section 3. Special meetings may be called by the Chairperson upon 48 hours notice. The notice shall include information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least 24 hours before any special meeting. In addition to the information specified above, all notices shall include the following language:

“NOTICE TO PERSONS WITH DISABILITIES: If you have a disability and require special assistance to participate in this meeting, please contact the Council Office as soon as possible before the meeting date at 505-768-3100 or by TTY at 1-800-659-8331. For a complete listing of agenda items for this meeting, please call 505-768-3833.”

Section 4. Public documents related to UETF Board meetings, including the agendas and minutes, can be requested in various accessible formats from the Public Art Urban Enhancement Division staff of the Department of Arts and Culture, 505-768-3833.

Section 5. Cancellations and different meeting times and places may be announced at prior meetings of the UETF Board.

Approved: 
Andrew Chapman (Feb 9, 2025 09:15 MST)

02/09/2025

UETF Board Chairperson

Date