TRC Meeting Minutes:

Date: October 3rd, 2024
Time: 10:00 AM

Location: DTI GRAND CENTRAL / WebEx – Information Below
https://cabq.webex.com/cabq/j.php?MTID=m58b7083cc9d90e5f1fb68d11ff13476f

Voting Members:	Person Representing
DTI - Director (Chair)	☐ Mark Leech
DTI - Deputy Director Infrastructure & Com	☑ Duran Holycross
DTI - Deputy Director Applications & Data	☑ Tikashi McConnell
DTI – Cybersecurity Officer	☑ Anthony Ballo
Solid Waste Management	☑ John Fowler
Municipal Development	☑ Jorge Gonzalez
Cultural Services	☑ Oscar Montiel ☐ Troy Smith
Animal Welfare	☑ Robert Henderson
Planning	☑ Matt Cummings
AFR	☑ Ralph Waddles ☑ Paul Buck
APD	☑ Allan Armenta
Other Participants or Person Representing:	
Scott Gordon	
Housekeeping	
▪ Call to Order	
▪ Roll Call	
▪ Was there a Quorum?	**☑ YES ☐ NO**
Approve the Agendum:	
Motion to Approve: Jorge Gonzalez **Second: Duran Holycross** **Past? ☑ YES ☐ NO**	
Review Minutes from Previous TRC Meeting: September 5th, 2024	
Motion to Approve: Jorge Gonzalez **Second: Allan Armenta** **Approved Previous Minutes: ☑ YES ☐ NO**	
Routine Business:	

Review TRC Requests:

Motion to Discuss: Jorge Gonzalez
Second: Allan Armenta
Was the Vote Unanimous? ☑ YES ☐ NO

Request Details #1
Project Title - Secure Email Gateway and Security Awareness Training

1. Description
The proposal involves purchasing and implementing Proofpoint's advanced email security solutions and managed security awareness training. This initiative aims to significantly enhance the City's defenses against increasingly sophisticated email-based threats such as Business Email Compromise (BEC) and Phishing. The proposed solution includes an Email Gateway with AI analysis, real-time link and attachment analysis, a fully managed security awareness training program, an automated email abuse-mailbox, immediate user feedback with automated threat mitigation, and a dedicated Technical Account Manager (TAM).

2. Business Case / Justification
The investment in Proofpoint is justified by the need to address the increasing sophistication of email-based threats that exploit the human element. With 74% of breaches involving human error, as highlighted in the Verizon Data Breach Investigation Report (DBIR), the current Trend Micro Email Gateway services are no longer sufficient. Proofpoint's comprehensive services, costing approximately $160,555 per year, are expected to provide a total financial benefit of $1.7 million, reduce risk exposure by $731.3K, and deliver a return on security investment (ROSI) of 256%. The investment will also enhance our regulatory compliance capabilities and improve our security operations and incident response.

3. Maintenance, Training, and Other Associated Costs
The proposed Proofpoint solution includes fully managed services for security awareness training, which will be supported by two vendor-managed FTEs. The ongoing maintenance and operational support costs are included in the annual fee of $160,555. Regular updates and training are integrated into the service, ensuring continuous improvement in security awareness and compliance.

4. Impact on City / Dept Resources
Implementing Proofpoint will streamline and enhance the efficiency of our security operations, reducing the workload on our IT Security Team by automating routine tasks and providing real-time threat analysis. This will allow the team to focus more on strategic initiatives. The solution's integration with our existing Microsoft 365 environment minimizes the need for significant infrastructure changes, ensuring a smooth transition and operation. The centralized dashboard and dedicated TAM will provide expert guidance and simplify administration, enhancing the visibility and management of our security posture across the city departments.
Purchase Requisition Number

Motion to Approve: Jorge Gonzalez
Second: Robert Henderson
Was the Vote Unanimous? ☑ YES ☐ NO

Motion to Discuss:
Second:
Was the Vote Unanimous? ☐ YES ☐ NO

Request Details #2
Project Title -

Motion to Approve:
Second:
Was the Vote Unanimous? ☐ YES ☐ NO

Review and Approval of Policies, Procedures & Standards:

Update Requested For:

Motion to Approve:
Second:
Was the Vote Unanimous? ☐ YES ☐ NO

General Information:

Total Time:
23 - Minute Meeting
Motion to Adjourn: Jorge Gonzalez
Second: Robert Henderson