

TRC Meeting Agenda: Date: April 20, 2017

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

Member	Person Representing (print name)
DTI – Director/CIO	
DTI – Application Manager	
DTI – Communications Manager	
DTI – Infrastructure and Operations Manager	
DTI – ERP	
DTI – APD	
AFD	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services - Library	
Environmental Health	
Family and Community Services	
DFAS – Purchasing	
DFAS – Risk Management	
Internal Audit	
Municipal Development	
Parks and Recreation	
Planning	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is May 4, 2017
Call to order	Andre	0	
Roll call	Sylvia	0	
Approve of the Agendum:	Andre		
Review Minutes from Previous TRC	Andre	1	Last meeting was held on March 2, 23017 See attached Meeting Minutes.
Routine Business:		0	
Review TRC Request	All		<u>Wingswept Case Management System for Inspector General (Brian A. Osterloh)</u> , \$37,630.00 <ul style="list-style-type: none">• The Office of Inspector General (OIG) needs to transition to an automated case management system. The Case Management and Tracking System (CMTS) enables efficient and comprehensive development, storage and tracking of investigative data and production of reports.• Wingswept CMTS offered a practical solution at a reasonable cost, based on a General Services Administration (GSA) schedule price. CMTS will enable the OIG to transition to a fully automated case management solution that incorporates standardization and the capability to conduct data analysis as the internal database grows, which contributes to the prioritization process and timely historical queries. CMTS will also

			<p>reduce use of paper and time consuming manual processes, thereby contributing to more efficient use of limited resources.</p> <p>In conjunction with the Department of Technology and Innovation (DTI), OIG reviewed three different possible solutions, to include the Office of Internal Audit's "AutoAudit" system, and participated in two demonstrations of case management systems, to include Wingswept's "Case Management and Tracking System" (CMTS). AutoAudit is not designed for investigative activity or investigative reports, so would not provide needed capabilities.</p> <ul style="list-style-type: none"> Initial License fee (1-15 users): \$18,365.78 Installation ("QuickStart"): \$5,861.75 Training Costs (one day): \$3,060.97 Travel Costs (for training): \$2,000 Annual Maintenance Costs (1-15 users): \$6,506.25 <p><u>Automated Passenger Counters for certification (Stan F. Low)</u>, \$98,934.76.</p> <ul style="list-style-type: none"> A project to install automated passenger counters on Rapid Ride buses to operate sufficiently equivalent to the ART buses to gain NTD certification. The NTD subset of the FTA requires transit agencies to report their ridership. ABQ RIDE historically gathers that information from the fare box, validated by manual counts. The ART buses will not require passengers to enter through the front door, so the fare box will not be used to count ridership. Instead, the ART buses come equipped with Automated Passenger Counters. In order to have these APCs certified by the NTD as acceptable (and thereby avoid the cost of hiring manual passenger counters to ride each and every ART bus), ABQ RIDE must get the APCs and their processes installed and operational on buses and routes PRIOR to our reliance on that equipment on the ART buses. This project is designed to get the equipment installed and the reporting software operational and our personnel trained sufficiently to make application to the NTD for certification. <p><u>MyABQ app (Brian A. Osterloh)</u>, \$54,000.00.</p> <ul style="list-style-type: none"> Develop MyABQ app for the City. Includes development licenses for outside partners and coders to add components. The City doesn't have a comprehensive app. This app is intended to have its own functionality and to integrate with other function-specific apps where appropriate and possible. Maintenance is generally provided but City Apps Group resources will have license to modify.
Review and Approval of Policies, Procedures & Standards	All	0	
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time			