

City of Albuquerque Department of Senior Affairs Advisory Council



Anna M. Sanchez, Director

1 Civic Plaza NW
Albuquerque, NM 87102

DSA Advisory Council Meeting
June 27, 2022

DRAFT

Minutes

- I. Meeting Called to Order by Chair Evan Thompson – 12:12 pm
 - a. Present: Evan Thompson; Lucy Lopez; Dubra Karnes-Padilla; Henry Shonerd; Teresa Haering; Sheila Hundley; Martha Medina; and Raymond Taylor
 - b. Absent: Steve Borbas; Louis Carlentine; and Havens Levitt
- II. Approval of Minutes and Agenda
 - a. Evan motions for approval of minutes, Teresa seconds. May minutes are approved.
 - b. Evan motions for approval of agenda, Henry seconds. The June agenda is approved.
- III. Public Participation
 - a. No public participation.
- IV. Introductions and Promotions
 - a. Anna welcomed Maria ReQua and introduced her as the new Social Services Division Manager. Maria stated that she is thrilled to be in this new role. She has been with the Department for 9 years working with the volunteer programs, and has a passion for engaging seniors.
 - b. Anna welcomed Sarah Peterson as the new Fiscal Manager. Sarah stated that she was excited to be in this new role. She was previously at the State working for the Department of Homeland Security and has a huge background in finance and budget. Her vast experience will be helpful with processing AAA funds and capital dollars.
- V. DSA Statistical Update – Kyle Kemp, Data Analyst II
 - a. Kyle presented the monthly reports the DSA projected through the end of June. The reports provided monthly statistics on activities and services offered to the public in all areas and how those services and programs are measured. Overall, the Department is coming back from the effects of the pandemic and the numbers of participants is progressing. Teresa asked who would be in charge of asking for ceramics in the center if it is not currently available? Anna answered that the Center Manager would be a great place to start, right now, they are working on offering a variety of programming since there is limited space at a lot of the senior centers.
- VI. Nutrition/Transportation Report – Patty Keane, Program Manager
 - a. Patty reported that they have been looking into providing evidence-based programming into the meal sites. Dubra asked if there are surveys done yearly so

they could get some feedback from the community on the type of programming they would like to see? Anna responded that they do roll out several types of surveys throughout the year and Patty added that the good thing about working with seniors is that they are not afraid to speak up and give their feedback.

- b. Patty announced that they received a significant amount of funds from the NM Grown Grant this year and they are excited to begin planning meals around locally grown foods. Dubra asked if there is a limitation on the types of food they can purchase? Patty replied that it can be anything grown in NM and this year they expanded to include meat and beans, last year they purchased peaches, spinach, carrots, beets, and apples from local farmers. Ray asked if they will be adjusting the menu to chase the season? Patty responded that they use a meal planner to ensure they are meeting nutritional guidelines which allows them the flexibility to use seasonal items while meeting all guidelines.
- c. Patty reported that they are working on a couple of partnerships, one being with NMSU to provide nutrition education at senior centers and meal sites to the members. Another partnership she has been working on is with UNM to have a registered dietician provide training to the staff, including the age friendly work group, to ensure they are meeting the needs of all populations.

VII. Administrative Reports

- a. Nutrition/Transportation Division Manager – Tim Martinez
 - a. Tim reported that his driving team provided transportation services for the State of the City event. They worked with other city departments such as Solid Waste, Family and Community, and the Mayor's Office to transport citizens. They also provided approximately 2,000 meals to the fire evacuees from Las Vegas. They provided transportation for evacuees to get their medications who had transportation issues. Lastly, they are partnering with FCS to provide meals for the USA cycling event that is coming through Albuquerque in August, they anticipate 11,000 cyclists.
- b. Strategic Program Manager – Agnes Vallejos
 - a. Agnes reported that the Greater Albuquerque Housing Partnership recently opened a new affordable housing building called Luminaria. Agnes is focused on creating a partnership with FCS and GAHP as this presents an opportunity to connect Maria's shop and Tim's shop with the new development and perhaps open a meal site and offer DSA services to these residents.
 - b. Agnes reported that they just finished their interviews for the Outreach Coordinator and they have selected their candidate and she is excited to have this person build partnerships.
 - c. Agnes reported that City Council approved the integrated development ordinance which means they now have the ability to no longer require full kitchens in buildings that offer housing, so old hotels can be used for affordable housing. Another thing that changed was they are now allowing some homes in areas to allow folks to build mother-in-law quarters on the back of their properties for aging parents.
- c. Maria Requa – Social Services Division Manager
 - a. Maria reported that they have a busy summer scheduled, her home services team has partnered with NM ramps to schedule and build much needed

- ramps for seniors. They have also partnered with YDI summer program to have volunteers help with yard clean up.
- b. Maria reported that I&A also has a busy outreach calendar and will use volunteers to help out with some of those events, including the vaccination clinics. They did an excellent job at the State of the City event.
 - c. Maria reported that the Case Managers were able to leverage some funding from the AAA which will be used to purchase gift cards to distribute for senior assistance for emergency use and for those seniors really struggling financially.
- d. Associate Director – Nikki Peone
- a. Nikki reported that in her new role she is overseeing the AmeriCorp Senior Volunteer programs and she will be learning a lot from Maria. They are working to fill Maria’s old position which was the Community Volunteer Engagement Manager, which is currently posted. They are also trying to fill her old position of Recreation Division Manager.
 - b. Nikki reported that she also oversees facilities operations and the CIP projects and funding that goes in to upgrading the buildings and she will keep track of the projects and funds to make sure they are on track and paid timely along with Sarah, the new Fiscal Manager. Lastly, in recreation news, they will be extending all booster clinics monthly through the end of the year to ensure accessibility to for COVID shots.
- e. Deputy Director – Chris Sanchez
- a. Chris reported the Ageless Artisan Fair was a really big hit, with around 400 attendees and wonderful booths. They are also looking at having another fair in the fall at Manzano Mesa due to all the wonderful feedback they received. Chris mentioned that they are also recruiting for the RSVP advisory council so if the council members know of anyone who might be interested in volunteering to send them his way. Lastly, he reported that they are working on completing the policies and procedures for each division to finally tackle the overall department policies and procedures.
- f. Director – Anna Sanchez
- a. Anna shared the community impact report with council members. It captures what the department accomplished in 2021 and provides an opportunity to evaluate performance measure moving forward. Anna also provided a copy of DSA’s organizational chart to show council members the direction they are hoping to move in in regards to community engagement and a more strategic manner.
 - b. Anna reported that the department will in contract with a strategies group which will work towards creating a plan for the department moving forward.
 - c. City Council appropriated 4 million dollars from the ARCA funds to create a structure in the Martineztown/Santa Barbara neighborhood that the department will manage and run. They will be working with the neighborhood to see what programs and activities they would like to see.
 - d. Anna reported on some of the CIP projects that will receive GO Bond funding. They asked for 8 million for Cibola Loop Multigenerational Center, 2.5 million for Highland, 2 million for Manzano Mesa, and 1 million for

general rehabilitation. So, they will see what the department will get funded for.

VIII. Council Member Reports

- a. Dubra reported that Agnes and AARP Joseph Sanchez will be attending the NM Retirees Association to speak with their membership.

IX. Advisory Council Business

- a. All meetings to move to in person only.

X. Announcements: Upcoming Events, Etc.

- a. None at this time.

XI. Adjournment – Evan motioned to adjourn the meeting, Teresa seconds. Meeting adjourned at 1:34pm.

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