

# City of Albuquerque Department of Senior Affairs Advisory Council



Anna M. Sanchez, Director

714 Seventh Street SW  
Albuquerque, NM 87102

DSA Advisory Council Meeting  
May 16, 2022

**DRAFT**

## Minutes

- I. Meeting Called to Order by Chair Evan Thompson – 12:05 pm
  - a. Present: Evan Thompson; Steve Borbas; Lucy Lopez; Dubra Karnes-Padilla; Henry Shonerd; Louis Carlentine; Havens Levitt; Teresa Haering; and Raymond Taylor
  - b. Absent: Sheila Hundley and Martha Medina
- II. Approval of Minutes and Agenda
  - a. Evan motions for approval of minutes, Theresa seconds. April minutes are approved.
  - b. Evan motions for approval of agenda, Steve seconds. The May agenda is approved.
- III. Public Participation
  - a. No public participation.
- IV. Administrative Reports
  - a. Nutrition/Transportation Division – Tim Martinez
    - a. Tim gave a brief overview of the Nutrition/Transportation division for the new advisory council members. He also invited them to join him for a tour of the facility after the next meeting. In addition to the central kitchen, there are 8 kitchens in senior centers throughout Albuquerque. Currently, they are serving approximately 500-550 home delivered meal clients and also delivering meals to the Westside Emergency Housing Center (WEHC).
  - b. Deputy Director – Chris Sanchez
    - a. Chris reported for both Home Services and Recreation divisions, as they are working on getting those positions filled. The recreation team has been working on two major upcoming events; June 21 will be the Ageless Artisan Craft Fair. Currently there are 40 vendors signed up to be in attendance. On June 25 is National Health & Fitness Day and will be held at the Albuquerque Bio Park/Botanic Gardens and will feature Tai Chi, walks around the grounds, and vendors on site. Invited council members to join if they can and to RSVP for fitness day.
    - b. Chris reported that they have received the preliminary numbers from the employee engagement survey; 93% are satisfied and feel the department is doing well; 70% feel customer is good; 86% feel they put forth their best effort at work. They will release the report in a week or two and this will be

helpful to look at areas of engagement. DSA is the first department to do this.

- c. Strategic Program Manager – Agnes Vallejos
  - a. Agnes reported that she is getting settled in to her new role and SPM and has started working with other departments. She shared ca handout with advisory council members regarding the Southwest Mesa Community Walks and she has been working with the Planning Department on this. Agnes reported that they are reaching to SW community members to attend these walks and welcome them to provide their input.
  - b. Agnes provided the council members with an update on the coffee issue and budget updates.
- d. Associate Director - Alan Armijo
  - a. Alan reported that he has been working on finding out information at some of the centers, asking them what important to them when they visit the center. Currently, he is working with Barelmas Senior Center to do a needs assessment and this information will be gathered to determine the impact of services.
- e. Director – Anna Sanchez
  - a. Anna reported that these needs assessments are helpful to determine budget and how to spend capital dollars. Anna reported that they are working on the FY23 budget and Capital request. They currently have 15 requests for various upgrades to include equipment, meals, fitness, facility renovations. The City GO bond request happens every 3 years and Nikki is working on facility management and Agnes is working on outreach. Ray suggested that they help with getting partners to advocate for funding. Agnes mentioned that they are working on getting the Outreach Coordinator hired and that person’s focus will be to reach out and develop community partnerships. Theresa suggested getting sponsorship to help with the coffee fund issues. Ray suggested the Coffee Roaster might give donations.
  - b. Anna reported that they are working on strategic planning and by July they are hoping to create a sustainability report for the department. As far as facilities go, they will be holding public meetings to talk about facilities and develop a matrix. This will be Nikki’s role and they are considering contracting with a professional on these assessments.

V. Council Member Reports

- a. Dubra mentioned that they will be having a meeting of the UNM Retirees Association and Agnes is schedule to speak at the event on June 28.
- b. Henry mentioned his experience with Mandy’s farm and how he could help to further the efforts with the senior centers.
- c. Havens mentioned that Gay Pride is June 11 and will send the flyer to share.

VI. Advisory Council Business

- a. None at this time.

VII. Announcements: Upcoming Events, Etc.

- a. None at this time.

VIII. Adjournment – Evan motioned to adjourn the meeting, Henry seconds. Meeting adjourned at 1:02 pm.