



CITY OF ALBUQUERQUE

Albuquerque Police Department

Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-19

DATE: September 20th, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Miles Begay	Policy and Procedure Unit
Alexis DeHerrera	Policy and Procedure Unit
Shea Ulibarri	Policy and Procedure Unit
Commander Dodi Camacho (Presenter)	Support Services Division
Bridgette Long	Fiscal Division
Lieutenant Matt Chavez	Field Services Bureau (FSB)
Karen Schwartz	Community Member
Tanya La Force	Community Member
Sharon Walton	APD Policy Consultant
Kathy-Roybal Nunez	Mgmt. Services and Support Bureau
Diane McDermott	Civilian Police Oversight
David Lopez	City Legal

1. SOP 1-48 Fiscal Division		Presented by: Commander Dodi Camacho
Discussion:	<p>Commander Camacho explained that the Fiscal Division has gone through extensive changes, unit and divisions names have changed, titles of Fiscal Division personnel have changed and their job duties. Commander Camacho did a quick overview of all the Fiscal Division personnel's job duties.</p> <p>Questions: All of the various requests in CPOA including leave requests, military leave, etc, need to be sent to the Fiscal Division email, correct?</p> <p>Answer: That is correct.</p>	
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.	