



# CITY OF ALBUQUERQUE

## Albuquerque Police Department

### Policy and Procedure Unit (P&P)

**MEETING MINUTES: 23-15**

**DATE: July 26<sup>th</sup>, 2023**

**TIME: 1:00 pm to 3:00 pm**

**VENUE: Zoom Web Conference**

#### **ATTENDEES:**

Miles Begay	Policy and Procedure Unit
Alexis DeHerrera	Policy and Procedure Unit
Shea Ulibarri	Policy and Procedure Unit
Lieutenant Renee Ollquist (Presenter)	Criminal Investigations Division (CID)
Sergeant Joshua Wood (Presenter)	Criminal Investigations Division (CID)
Frank Galanis (Presenter)	APD Safety Officer
Sergeant Ryan Stone (Presenter)	Metro Traffic
Officer Adam Golson (Presenter)	Metro Traffic
Acting Sergeant David Taylor (Presenter)	Special Investigations Division
Diane McDermott	Civilian Police Oversight
David Lopez	City Legal
Dr. Jessica Hejny	Academy Division
Sharon Walton	APD Policy Consultant
Tanya La Force	Public Community Member
Deirdre Ewing	Public Community Member
Lynn Thompson	FH CPC Chair
Jeanne Hamrick	Public Community Member

<b>1. SOP 1-13 Armed Robbery Unit</b>	Presented by: Lieutenant Renee Ollquist and Sergeant Joshua Wood
Discussion:	Lieutenant Ollquist explained that only the formatting was changed, and language was updated.

	<b>Questions: No questions were asked.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

<b>2. SOP 2-32 Exposure to Blood and Bodily Fluids</b>	Presented by: Frank Galanis
Discussion:	Frank explained that there were no changes made to the policy. <b>Questions: No questions were asked.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

<b>3. SOP 2-41 Traffic Stops</b>	Presented by: Sergeant Ryan Stone (Lieutenant Benito Martinez)
Discussion:	Sergeant Stone explained that there were no changes to the policy. <b>Questions: When officers are to “identify themselves as a Department officer and advise the reason for the stop,” what does that mean?</b> <b>Answer: Usually, the officers will state their names and the Department.</b> <b>Question: Is it allowable for officers to email a copy of the traffic citation? Answer: Officers should be able just to print out traffic citations, it is not heard of for them to email. Suggestion: To merge SOPs 2-40 Misdemeanor, Traffic, and Parking Enforcement and 2-41 Traffic Stops together. Answer: Agreed to bring up the next revision cycle.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

<b>4. SOP 2-42 DWI Investigations and Revoked or Suspended License</b>	Presented by: Officer Adam Golson
Discussion:	Officer Golson explained that there were major changes made to the policy. Some changes include changing “probable cause” to “reasonable suspicion” throughout the policy, and the “Bat-mobile” was completely taken out of the policy. The language was updated to match the “NM Supreme Court Case for Blood Draws.” Also, adding a language to include using the Language Access Line and adding a requirement for officers to tow a vehicle because it is a liability issue when someone gets a DWI. Officer Golson also added “Evidence Handling” for officers taking blood draws. <b>Questions: There is a conflict between SOP 2-40 Misdemeanor, Traffic, and Parking Enforcement and this policy about mandatory reporting.</b> <b>Answer: Agreed to look into SOP 2-40 Misdemeanor, Traffic, and Parking Enforcement. Question: If an officer determines impairment, then there is always a blood draw, correct? Answer: Not always; if the case is a felony charge, but officers cannot get a warrant or consent, we cannot.</b> <b>Question: How do you resolve issues when people are arrested for DWI,</b>

	<b>and their car gets towed without consent? Answer: The City Ordinance gives APD authority to impound their car.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

<b>5. SOP 2-48 Towing Services</b>	Presented by: Acting Sergeant David Taylor
Discussion:	Acting Sergeant Taylor explained that language was updated for officers during vehicle inventory searches. <b>Questions: Suggestion: Language to be clarified about the vehicle being released to family/friends, not on the registration. This is not followed by all officers. Answer: Acting Sergeant Taylor advised that may be a Legal question, but gave an example of spouses on registration, it would be okay. He did agree to revisit that section, though.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

<b>6. SOP 2-109 Criminal Investigations Division (CID) Tracker Program</b>	Presented by: Lieutenant Renee Ollquist
Discussion:	Lieutenant Ollquist explained that this was a new policy and described what the policy was about. <b>Questions: No questions were asked.</b>
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.