



CITY OF ALBUQUERQUE
Albuquerque Police Department
Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-14

DATE: July 12th, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Miles Begay	Policy and Procedure Unit
Michelle Wright	Policy and Procedure Unit
Alexis DeHerrera	Policy and Procedure Unit
Shea Ulibarri	Policy and Procedure Unit
Lieutenant Amy Sedler (Presenter)	Property Crimes Section
Deputy Commander Michael Meisinger (Presenter)	Metro Section
Dr. Peter Vielehr (Presenter)	Director of Analytics
Commander Aaron Jones (Presenter)	Investigative Services Division
Diane McDermott	Civilian Police Oversight
Dierdre Ewing	Community Member
David Lopez	City Legal
Dr. Jessica Hejny	Academy Division
Sharon Walton	APD Policy Consultant

1. SOP 1-16 Auto Theft Unit	Presented by: Lieutenant Amy Sedler
Discussion:	Lieutenant Sedler explained that there were no changes made to the policy. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

2. SOP 1-70 Open Space Unit	Presented by: Deputy Commander Michael Meisinger
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Discussion:	Deputy Commander Meisinger explained that there were minor changes like getting rid of “sworn personnel” because the Open Space Unit only has Police Service Aides (PSA’s). So language about PSA’s was added. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

3. SOP 1-91 Tactical Emergency Medical Support (TEMS)	Presented by: Deputy Commander Michael Meisinger
Discussion:	Deputy Commander Meisinger explained that there was one minor change that removed language about Tactical teams. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

4. SOP 1-97 Data Analysis Division	Presented by: Dr. Peter Vielehr
Discussion:	Dr. Vielehr explained that no changes were made to the policy and described what the policy entails. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

5. SOP 2-78 Domestic Violence	Presented by: Commander Aaron Jones
Discussion:	Commander Jones explained that “Vinelink” was added to the policy for victims. Questions: Suggestion: Add SOP 2-104 Civil Disputes as a related SOP. Answer: Commander Jones agrees to the suggestion.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

6. SOP 2-95 Undercover High-Risk Vehicle Containment Procedures	Presented by: Lieutenant Amy Sedler
Discussion:	Lieutenant Sedler explained that there were no changes made to the policy. Questions: Is there some contemplation on getting a dash camera to catch these High-Risk Vehicle Containment Procedures? Answer: Not at this time.
Action:	The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.

7. SOP 3-52 Policy Development Process	Presented by: Miles Begay
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Discussion:	<p>Miles explained that this policy had been updated and incorporated SO 22-138 language into it, which changes to PPRB chair to the Policy Manager, and the PPRB voting members were changed from seven (7) to three (3) members to pass an SOP during the PPRB meeting.</p> <p>Questions: Can the definition of CPOA be modified/updated? Answer: Miles agreed to this. Question: Is there a way to send an updated draft if changes are made to a draft from when it is emailed to P&P and the 14 days before the actual P&P meeting? Sometimes the draft is inaccurate or the most updated draft once it is presented. Suggestion: If this happens, can those changes be emailed to P&P with those highlighted? Answer: Agreed. Miles agreed to find a way to fix or solve this with the P&P team if the Policy Owner decides to make changes within that timeframe. Question: Why were the PPRB voting members changed from seven to three? This meeting should be mandatory for voting members to attend, and change the Quorum should be five. Answer: Miles agreed to change the Quorum back to five. Question: Which flowchart is the most accurate chart? The packets show a couple of different ones. Answer: The flowchart that is yellow and grey is the most current one.</p>
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be hand-delivered to APD Executive Staff for their review and pre-approval.</p>