



CITY OF ALBUQUERQUE
Albuquerque Police Department
Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-10

DATE: May 17th, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Miles Begay	Policy and Procedure Unit
Alexis Galloway	Policy and Procedure Unit
Shea Ulibarri	Policy and Procedure Unit
Michelle Wright	Policy and Procedure Unit
Sergeant Erica Lowry	Crisis Intervention Unit
Commander David Saladin	Field Services Bureau (FSB)
A/Sergeant Dave Taylor	Special Investigations
Detective Shannon Miera	Crisis Intervention Unit
Officer Dorian Dixon	Crisis Intervention Unit
David Lopez	City Legal
Diane McDermott	CPOAB
Sharon Walton	APD Policy Consultant

1. 1-37 (Formerly 2-13 and 2-19) Crisis Intervention Division and Program	Presented by: Sergeant Erica Lowry
Discussion:	Sergeant Lowry explained that “Coast” was taken out of the policy, sanctions were added, and “in-home detectives” were changed. Questions: Regarding the Execution Risk Firearm Protection Order (ERFPO), where is this information? Answer: It is in the handbook but will soon be put into PowerDMS. ERFPO has its own policy and should be added as a related SOP.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department’s document management system for the 15-day commentary period.

2. 2-6 (Formerly 2-56) Use of Emergency Warning Equipment	Presented by: Commander David Saladin
Discussion:	Commander Saladin explained that there were no changes to the policy. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

3. 2-19 Response to Behavioral Health	Presented by: Sergeant Dorian Dixon
Discussion:	Sergeant Dixon explained that some definitions were added and revised to be consistent with other SOPs and with the Crisis Intervention Division Unit. Verbiage was also updated within the policy to be consistent with related SOPs. Questions: When sedatives are given to individuals, is that something addressed in this policy? Answer: It is not addressed in this policy, but Sergeant Dixon said he will look into adding it.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

4. 2-49 (Formerly 2-05) Vehicle Identification Number (VIN) Inspections	Presented by: Acting Sergeant Dave Taylor
Discussion:	Acting Sergeant Taylor explained that there were no changes made to the policy, only added a sanction. Questions: No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

5. 2-79 Law Enforcement Assisted Diversion (LEAD) Program	Presented by: Detective Shannon Miera / Commander Matt Dietzel
Discussion:	Detective Miera explained that there were no major changes, just updated language. Questions: Is the success of the Law Enforcement Assisted Diversion (LEAD) Program mentioned in this policy? Answer: University of New Mexico (UNM) does the data, but there is nothing to quantify the "success" but will look into it.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

6. 2-88 (Formerly 4-25) Bait Car Program	Presented by: Acting Sergeant Dave Taylor
Discussion:	Acting Sergeant Taylor explained that there were no major changes to the policy. He addressed previous concerns. Questions: Is there another policy that relates to “Bait Cars?” Answer: This is the only policy regarding “Bait Cars.”
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department’s document management system for the 15-day commentary period.