



CITY OF ALBUQUERQUE
Albuquerque Police Department
Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-08

DATE: April 19th, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Michelle Wright	Policy and Procedure Unit
Miles Begay	Policy and Procedure Unit
Shea Ulibarri	Policy and Procedure Unit
Commander Kenneth Willey	Special Operations Divisions
Acting Commander Mark Landavazo	Internal Affairs Professional Standards Divisions
Diane McDermott	CPOAB Interim Executive Director
Dr. Jessica Henjy	APD Academy Training Division
David Lopez	Assistant City Attorney
Deirdre Ewing	Civilian

1. 1-64 (Formerly 4-12 and 6-9) K-9 Unit	Presented by: Deputy Commander Kenneth Willey
Discussion:	<p>Deputy Commander Willey explained that the current Special Order (SO) was incorporated into the policy draft. He further explained that definitions were also updated to the draft. He explained that verbal warnings were updated and defined as needed.</p> <p>Comment: A comment was made that the old Use of Force definition is used within this policy that has a word in there that is no longer in the current definition and that it be updated. Answer: Deputy Commander Willey stated that he will view the definition and update if needed.</p> <p>Suggestion: It was suggested that verbiage be rearranged to another area of the policy to read better. Answer: Deputy Commander stated that he will review the policy and look at the verbiage.</p>
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

2. 2-23 (Formerly 2-45) Use of K-9 Unit	Presented by: Deputy Commander Kenneth Willey
Discussion:	<p>Deputy Commander Willey explained that policy is more guidance for the Field Services Bureau (FSB) and how police service dogs (PSD) are used to assist. SO 22-05 was incorporated into this policy.</p> <p>Comment: As commented as in Standard Operating Procedure (SOP) the old Use of Force definition is used within the policy and has a word that is no longer in the definition. Answer: Deputy Commander Willey stated that he will review the definition and updated if needed. Question: It was asked if when referring to another SOP does that SOP have to have the SOP's # or just the name? Answer: It was explained that only the SOP name will be referred and not the number because SOP's numbers can change.</p>
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

3. 2-8 (Formerly 1-39) Use of On-Body Recording Devices	Presented by: Acting Commander Mark Landavazo
Discussion:	<p>Acting Commander Landavazo explained that new definitions were added and updated to the draft. He further explained that verbiage was also updated throughout the draft. No other major changes were made.</p> <p>No questions were asked.</p>
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary

	period.
--	---------