



**2-64 VIOLENCE INTERVENTION PROGRAM (VIP) CUSTOM NOTIFICATION DELIVERIES**

**Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):**

A. Related SOP(s)

None

B. Form(s)

None

C. Other Resource(s)

Violence Intervention Program (VIP) Demonstration Action – Call-In  
Violence Intervention Program (VIP) Handbook

D. Rescinded Special Order(s)

None

**2-64-1 Purpose**

The purpose of this policy is to outline the requirements when making contact with candidates identified by Violence Intervention Program (VIP) personnel, and to outline the requirements for the delivery of a personalized gun violence intervention message, which is intended to reduce the likelihood of the candidate becoming a victim or perpetrator of gun violence.

**2-64-2 Policy**

It is the policy of the Albuquerque Police Department (Department) to seek out and directly communicate with individuals who are impacted by gun violence through a partnership of law enforcement, social service providers, and community stakeholders.

N/A

**2-64-3 Definitions**

A. Custom Notification (CN)

1. Messaging that is primarily intended to be delivered to victims of gun violence, witnesses of gun violence, or individuals who have been associated with drivers of gun violence. A CN is comprised of the following three components:
  - a. The community moral message explaining that the community wants them safe;
  - b. The law enforcement message explaining the penalties; and
  - c. The social services that extend resources.



B. Focused Deterrence

A process that identifies individuals most likely to commit violent gun-involved crimes, offers them the authentic opportunity to change their behavior before violence occurs, and intervenes with severe prosecution if there is further violence.

C. Group/Gun Violence Intervention (GVI)

An intervention that seeks to reduce violence quickly and dramatically by influencing the behavior of groups or individuals identified to be drivers of gun violence. The GVI framework establishes direct communication with identified groups or individuals by a partnership of law enforcement, service providers, and community members.

D. Gun Violence Information Sharing (GVIS)

A meeting that is held between Department personnel and multi-agency law enforcement public safety partners that focuses on shootings with injury reviews, identifying groups and individuals that drive gun crimes, and intervention and enforcement strategies.

E. Influencer

A person who has a strong, influential relationship with a victim or perpetrator of gun violence, including but not limited to a spouse, parent, grandparent, or guardian.

F. Top Twenty-Five (25) Auto Theft Offender

An individual who has been identified by the Auto Theft Unit that is contributing to the auto theft epidemic in Albuquerque.

G. Violence Intervention Program (VIP) Custom Notification (VIP CN) Delivery

An organized delivery of the gun violence intervention message to a high-risk individual who is the identified driver of violent crime and/or a gang/group member. These encounters/interactions are consensual and can be terminated by the individual at any time during the VIP CN delivery.

H. Violence Intervention Program (VIP) Law Enforcement Lead

The Deputy Chief of the Investigative Bureau and/or their designee who is responsible for the law enforcement delivery of the VIP CN.



**7** 2-64-4 Procedures for VIP CN Deliveries for Adults

- A. To be identified as a VIP CN candidate, Department personnel working with VIP personnel shall use the focused deterrence concept to determine if the candidate was:
1. A victim of a shooting;
  2. An associate or influencer of an individual involved in a shooting;
  3. An individual listed by the Department as a current Top Twenty-Five (25) Auto Theft Offender or an auto theft offender who is armed with a firearm or in which a firearm was recovered;
  4. An individual involved in a domestic violence incident while armed with a firearm;
  5. A group member or individual identified during GVIS or shooting link analysis as connected to gun violence or potential gun violence; and
  6. Referred from:
    - a. Department personnel;
    - b. An outside law enforcement agency;
    - c. The District Attorney's Office; or
    - d. From outreach, faith-based, or community-based coalition team members.

**N/A** B. An individual who has pending charges for a crime involving a gun is ineligible for a VIP CN delivery.

**7** C. Preparation for a VIP CN Delivery

1. When a VIP CN candidate is identified, the VIP Law Enforcement Lead shall:
  - a. Ensure that a threat assessment and background check is completed on the candidate;
  - b. When applicable or warranted, draft a personalized VIP letter advising of the penalties specific to that candidate if they choose to be involved in a violent crime;
  - c. Coordinate the law enforcement personnel who shall deliver the VIP CN; and
  - d. Ensure that the identified law enforcement personnel delivering the VIP CN shall coordinate with the social services component of VIP for a collaborative VIP CN delivery.

**7** D. Delivery of the VIP CN

1. Sworn personnel who are responsible for delivering a VIP CN shall:



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- a. Advise the Emergency Communications Center (ECC) or create a call for service through the Computer-Aided Dispatch (CAD) system;
- b. Notate the VIP CN candidate's location and identity in the CAD entry;
- c. Contact the VIP CN candidate to establish that the contact is a consensual meeting;
- i. If the VIP CN candidate refuses to communicate with Department personnel or asks Department personnel to leave the property/residence, regardless of whether the VIP CN successfully has been delivered or not, Department personnel shall immediately leave the property/residence, terminating the consensual encounter.
- d. Present the VIP letter, and deliver the GVI message; and
- e. Remain on-scene to ensure that the social services component of the VIP successfully delivers their message and resources, if feasible.

N/A

2. Department personnel may present the VIP letter, and deliver the GVI message to a family member, influencer, or associate of the VIP candidate.

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E. After-Action for a VIP CN Delivery

1. Department personnel shall advise the ECC of the outcome of the VIP CN delivery, and the results shall be noted in the Computer-Aided Dispatch (CAD) report.
2. The VIP Law Enforcement Lead shall ensure the VIP CN delivery is recorded in the VIP record management database.

**2-64-5 Procedures for VIP CN Deliveries for Juveniles**

N/A

- A. A juvenile who is seventeen (17) years of age or younger may be identified as a VIP CN candidate. Department personnel working with VIP personnel shall determine the candidate was:
1. A victim of a shooting;
  2. Is an associate of an individual involved in a shooting;
  3. A driver of gun violence;
  4. A group member or individual identified during GVIS or shooting link analysis as connected to gun violence or potential gun violence; and
  5. Referred from Department personnel; an outside law enforcement agency; the District Attorney's Office; or from outreach, or faith-based or community-based coalition team members.



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B. Preparation for a VIP CN Delivery

1. When a VIP CN candidate who is a juvenile is identified, the VIP Law Enforcement Lead shall:
  - a. Ensure a threat assessment and background check is completed on the candidate;
  - b. Contact the Juvenile Probation Office (JPO) to determine whether the juvenile is on probation and consider whether a VIP CN shall be delivered. This is determined by Juvenile Probation and/or Community Custody. Determination is made based on the consent of the parent/guardian and other factors Juvenile Probation has identified that may contribute to the success of the VIP CN;
  - c. If it is determined that a VIP CN shall be delivered, draft a personalized VIP letter advising the future legal penalties specific to that candidate, if they choose to be involved in a violent crime;
  - d. Coordinate the law enforcement personnel who shall deliver the VIP CN;
  - e. Ensure that the identified law enforcement personnel delivering the VIP CN shall coordinate with the social services component of VIP for a collaborative VIP CN delivery; and
  - f. The juvenile's parent or guardian must be present during the VIP CN delivery.

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C. Delivery of the VIP CN

1. Department personnel assigned to the VIP CN delivery shall:
  - a. Advise the ECC of the location of the VIP CN, the members of the VIP team delivering the VIP CN, and the identity of the VIP candidate;
  - b. Contact the VIP candidate and confirm that the VIP Department personnel, sworn personnel, and social services have their permission to talk with the candidate;
  - c. If the candidate consents to speak with VIP, present the VIP letter, and deliver the GVI message; and
  - d. Remain on-scene to ensure the social services component of VIP successfully delivers their message and resources, if feasible.
2. Department personnel may present the VIP letter, and deliver the GVI message to a family member, influencer, or associate of the VIP candidate.

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D. After-Action for a VIP CN Delivery

1. Department personnel shall advise the ECC of the outcome of the VIP CN delivery, and the results shall be noted in the Computer-Aided Dispatch (CAD) report.
2. The VIP Law Enforcement Lead shall ensure that the VIP CN delivery is recorded in the VIP records management database.



**2-64-6 Procedures for Identifying Sworn Personnel to Deliver VIP Custom Notifications**

- N/A** A. Command-level personnel are encouraged to deliver VIP CNs; however, any sworn personnel may deliver a VIP CN as long as the following requirements have been met:
1. The officer has attended a Department-recognized training or workshop on Custom Notifications; or
  2. The officer has accompanied the VIP Law Enforcement Lead on a VIP CN delivery.

REDLINED



**2-64 VIOLENCE INTERVENTION PROGRAM (VIP) CUSTOM NOTIFICATION DELIVERIES**

**Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):**

A. Related SOP(s)

None

B. Form(s)

None

C. Other Resource(s)

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Violence Intervention Program (VIP) Handbook

D. Rescinded Special Order(s)

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F. Top Twenty-Five (25) Auto Theft Offender

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~~F.~~ G. \_\_\_\_\_ Violence Intervention Program (VIP) Custom Notification (VIP CN) Delivery

An organized delivery of the gun violence intervention message to a high-risk individual who is the identified driver of violent crime and/or a gang/group member. These encounters/interactions are consensual and can be terminated by the individual at any time during the VIP CN delivery.

~~G.~~ H. \_\_\_\_\_ Violence Intervention Program (VIP) Law Enforcement Lead

The Deputy Chief of the Investigative Bureau and/or their designee who is responsible for the law enforcement delivery of the VIP CN.

~~H.~~ ~~Violence Intervention Program (VIP) Program Manager~~





~~A Department employee who is responsible for nurturing and maintaining the VIP partnership, coordinating among independent agencies and departments, and otherwise ensuring that the implementation goes smoothly by adding capacity where it is needed and engaging in collaborative problem-solving.~~

**7** 2-64-4      **Procedures for VIP CN Deliveries for Adults**

A. To be identified as a VIP CN candidate, Department personnel working with VIP personnel shall use the focused deterrence concept to determine if the candidate was:

1. A victim of a shooting;
2. An associate or influencer of an individual involved in a shooting;
3. An individual listed on APD by the Department as a current Top Twenty-Five (25) Auto Theft Offender or an auto theft offender who is armed with a firearm or in which a firearm was recovered;
- 2.4. An individual involved in a domestic violence incident while armed with a firearm;
- 3.5. A group member or individual identified during GVIS or shooting link analysis as connected to gun violence or potential gun violence; and
4. Referred from:
  6.
    - a. Department personnel;
    - b. An outside law enforcement agency;
    - c. The District Attorney's Office; or
    - d. From outreach, faith-based, or community-based coalition team members.

**N/A** B. An individual who has pending charges for a crime involving a gun is ineligible for a VIP CN delivery.

**7** C. Preparation for a VIP CN Delivery

1. When a VIP CN candidate is identified, the VIP Law Enforcement Lead shall:
  - a. Ensure that a threat assessment and background check is completed on the candidate;



- b. When applicable or warranted, draft a personalized VIP letter advising of the penalties specific to that candidate if they choose to be involved in a violent crime;
- c. Coordinate the law enforcement personnel who shall deliver the VIP CN; and
- d. Ensure that the identified law enforcement personnel delivering the VIP CN shall coordinate with the social services component of VIP for a collaborative VIP CN delivery.

**7** D. Delivery of the VIP CN

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- b. Notate the VIP CN candidate's location and identity in the CAD entry;
- c. Contact the VIP CN candidate to establish that the contact is a consensual meeting;

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- i. If the VIP CN candidate refuses to communicate with Department personnel or asks Department personnel to leave the property/residence, regardless of whether the VIP CN successfully has been delivered or not, Department personnel shall immediately leave the property/residence, terminating the consensual encounter.
  - d. Present the VIP letter, and deliver the GVI message; and
  - e. Remain on-scene to ensure that the social services component of the VIP successfully delivers their message and resources, if feasible.

- N/A**
- 2. Department personnel may present the VIP letter, and deliver the GVI message to a family member, influencer, or associate of the VIP candidate.

**7** E. After-Action for a VIP CN Delivery

- 1. Department personnel shall advise the ECC of the outcome of the VIP CN delivery, and the results shall be noted in the Computer-Aided Dispatch (CAD) report.
- 2. The VIP Law Enforcement Lead shall ensure the VIP CN delivery is recorded in the VIP record management database.

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- 1. A victim of a shooting;
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**7** —Preparation for a VIP CN Delivery

B.

5-1. When a VIP CN candidate who is a juvenile is identified, the VIP Law Enforcement Lead shall:

- a. Ensure a threat assessment and background check is completed on the candidate;
- b. Contact the Juvenile Probation Office (JPO) to determine whether the juvenile is on probation and consider whether a VIP CN shall be delivered. This is determined by Juvenile Probation and/or Community Custody. Determination is made based on the consent of the parent/guardian and other factors Juvenile Probation has identified that may contribute to the success of the VIP CN;
- c. If it is determined that a VIP CN shall be delivered, draft a personalized VIP letter advising the future legal penalties specific to that candidate, if they choose to be involved in a violent crime;
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- e. Ensure that the identified law enforcement personnel delivering the VIP CN shall coordinate with the social services component of VIP for a collaborative VIP CN delivery; and
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  - d. Remain on-scene to ensure the social services component of VIP successfully delivers their message and resources, if feasible.
2. Department personnel may present the VIP letter, and deliver the GVI message to a family member, influencer, or associate of the VIP candidate.

**7** G.D. \_\_\_\_\_ After-Action for a VIP CN Delivery

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**2-64-6 Procedures for Identifying Sworn Personnel to Deliver VIP Custom Notifications**

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