

RESOLUTION

ESTABLISHING AN OPEN MEETINGS POLICY FOR THE CITY OF ALBUQUERQUE METROPOLITAN PARKS & RECREATION ADVISORY BOARD PURSUANT TO THE OPEN MEETINGS ACT, SECTION 10-15-1 ET SEQ., NMSA 1978.

WHEREAS, the City of Albuquerque Metropolitan Parks and Recreation Advisory Board (hereinafter "MPRAB") met in a regular session at the Parks and Recreation Administration Building, 1801 Fourth Street NW, Albuquerque, New Mexico on October 11, 2011, at 3:00 p.m., as required per law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires MPRAB to determine annually what constitutes reasonable notice of its public meetings; and

WHEREAS, Section 10-15-1(C) of the Open Meetings Act permits MPRAB to allow for participation by an absent member by conference call.

NOW, THEREFORE, BE IT RESOLVED by MPRAB that:

1. All meetings shall be held at a City of Albuquerque facility as determined by the Board, at 3:00 p.m. or as indicated in the meeting notice.

2. Unless otherwise specified by the MPRAB chair or his designee, regular meetings shall be held each month on the second Tuesday of each month. The agenda will be available at least twenty-four hours prior to the meeting from the City of Albuquerque Parks and Recreation Department, Administration Building, 1801 Fourth Street NW, Albuquerque, New Mexico, from the City Parks and Recreation staff liaison assigned to MPRAB. Notice of the regular meetings will be posted five (5) days in advance of the meeting date in the posting area located in the lobby of the Albuquerque-Bernalillo County Government Building, One Civic Plaza, Albuquerque, New Mexico, 87102 (Marquette and Fifth Street.) The notice shall indicate how a copy of the agenda may be obtained.

3. Special meetings may be called by the Chairperson or a majority of the members upon three (3) days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.

4. For the purposes of regular meetings described in Paragraph 2 of the Resolution, notice requirements are met if notice of the date, time, place, and agenda is posted in the lobby of the Albuquerque-Bernalillo County Government Building, located at the address shown in Paragraph 2.

5. For the purposes of special meetings and emergency meetings described in Paragraph 3 of this Resolution, notice requirements shall be met by posting notice of the date, time, place, and agenda in the City/County Building Lobby located at the address shown in Paragraph 2 above.

6. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Parks and Recreation Department staff liaison at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Committee liaison at the Parks and Recreation Department if a summary or other type of accessible format is needed.

PASSED AND ADOPTED THIS 11th Day of October, 2011.

BY A VOTE OF 7 FOR and 0 AGAINST.

AYES: *Jerry Worrall*
 William Kraemer
 Janet Harrington
 Kelly W. Gossett
 Carmen Garcia
 Rebecca L. Tays
 Amy Elrod-Lahti

Excused /Absent: *Dan Wilkinson*
 Margaret M. Coombs