

**City of Albuquerque Municipal  
Golf Advisory Board Agenda  
March 21, 2024, 3:00-4:30 pm  
Ladera Banquet Hall**

1. Meeting is called to order and roll taken (3:00-3:01)
2. Introductions (3:02-3:03)
3. Review of minute (last meeting February 15, 2024) (3:04-3:05)
4. Public Comments (3:06-3:10)
5. Golf Management reports and updates (3:11-3:30)
  - a. Personnel updates
  - b. Rounds and Revenue Report
  - c. Current Projects
6. Golf Course issues (3:31-4:00)
7. Old Business (4:01-4:10)
8. New Business (4:11-4:25)
9. Next Meeting- Los Altos Banquet Hall, April 18, 2024

**City of Albuquerque Municipal  
Golf Advisory Board Minutes  
Meeting Held 2/15/2024  
Location: Golf Management Offices**

**In attendance**

<b>Denise Foor</b>	<b>ADO Women's</b>	<b>Dave Salas</b>	<b>COA, Golf Management</b>
	<b>ADO Men's</b>	<b>Henry Rodarte</b>	<b>COA, Golf Management</b>
	<b>Los Altos Women's</b>	<b>Gabe Moreno</b>	<b>COA, Golf Management</b>
<b>Dan Turnham</b>	<b>Los Altos Men's</b>	<b>Melissa DeHerrera</b>	<b>COA, Golf Management</b>
<b>Claudia Melendrez</b>	<b>Ladera Women's</b>		
	<b>Ladera Men's</b>	<b>David Sanchez</b>	<b>Public</b>
<b>Theresa Araiza</b>	<b>PDS Women's</b>		
<b>Mark Holman-</b>	<b>PDS Men's</b>		
	<b>Youth Golfers</b>		
<b>Barbara Lail-zoom</b>	<b>Senior Golfers</b>		
	<b>At Large</b>		
	<b>PDS Concessionaire</b>		
<b>Colby Reddoch</b>	<b>LA Concessionaire</b>		
	<b>LD Concessionaire</b>		
<b>Tony Hidalgo</b>	<b>ADO Concessionaire</b>		

Meeting was called to order at 3:00pm by Denise Foor

**Introductions**

Denise Foor opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members and City Staff.

## Minutes

Changes in the minutes to include: none\_ Mark motioned and Dan second.

### Public Comments

#### Dave stated the future projects are: Capital Outlay

- LD Plan and design of: 525k
  - Construction started the February 12, 2024. Demo has started for the Concession/Cantina area.
  - Night range- 2 days ago Dave received a site plan from Consensus Planning so that will be submitted to EPC for approval.
- PDS Plan and design of: 100k
  - Outdoor seating improvements met with Exer Play about a 1 ½ week ago they are designing some additional shade areas as well a patio furnishing. Just waiting to see Exer Play designs and pricings.
- LA plan and design of: 50k
  - Outdoor seating improvements on the East side Henry and Dave meet with DMD department a couple of weeks ago, they are going to reach out to an architect to see about design and planning on the outdoor seating area.
- ADO outdoor seating will be a huge project, have not initiated any plans as of yet. Have no funding to initiate or for project

#### GO Bond IM- --

- Tee Line ADO
- Resurface Cafe counter top ADO
- Reroof-Proshop/ cart barn building
- Replace north windows in banquet room LD
- Replace Netting holes 3 and 14 LA
- Extend safety fencing hole 17 LA
- Update Network to maintenance building LA
- Replace carpeting in Proshop LA
- Paint and carpet Proshop PDS
- Soil and water amendments under way, irrigation distribution improvements over winter months and seeding to continue in spring PDS
- Safety storage for outdoor equipment PDS
- Procurement of golf course equipment

- Current Projects:
  - Tree planting all courses January and February (COA Forestry and ABCWUA) Have not received any trees as of yet but we are doing a lot of tree removing with the assistance of Park Management and their forestry division. Will follow up with negotiations or plans with the trees. Hybrid Elms are what we are expecting.
- Projects on hold
  - Intrusion Alarms waiting on phone lines for PDS and LA. System installed just waiting on phone line for monitoring. Systems are functional are not monitored. ADO and Ladera are monitored

**Dave Salas reported:**

- Applications for the E16 Golf Supervisor are posed and will close March 29, 2024 these are for LA, ADO and PDS.
- Utility Repairer PDS is filled and will start on 3/25/2024
- Operator ADO & PDS are filled and PDS has promoted and internal employee and ADO has filled with and external personnel.

**Gabe Moreno reported:**

**January 2024 information for the February 15th Advisory Board Meeting at the Golf Management Office**

Comparing FY24 to FY23, we are up **0.35% or 502** in total in rounds, up **3.14% or \$70,867** in total in green fee revenue, down **-4.96% or -\$10,705** in total in pass revenue, resulting in us being up overall **2.42% or \$60,162** in total in total revenue for FY24.

For prior month comparisons from December 2023 to January 2024 we were down **-11.69% or -1,340** in total in rounds, down **-27.19% or -\$44,611** in total in green fee revenue, up **17.86% or \$6,286** in total in pass revenue, and down **-18.64% or -\$38,326** in total in total revenue.

For Fiscal Year month comparisons from January 2023 to January 2024 we were up **1.52% or 172** in total in rounds, up **1.23% or 2,001** in total in green fee revenue, down **-6.53% or -\$2,710** in total in pass revenue, and down **-0.34% or -\$709** in total in total revenue.

For FY24 Golf Revenue as of January 31<sup>st</sup> was \$ 3,374,906.70 minus Expenses of (\$ 3,285,533.28) = \$ 89,373.42 net profit.

**NOTE: January weather closures: ADO -2 Days, Ladera - 2 Days, Los Altos - 10 Days, PDS - 3 Days**

**February 2024 information for the upcoming March 21st Advisory Board Meeting at the Ladera Golf Course**

Comparing FY24 to FY23, we are up 1.90% or 2,990 in total in rounds, up 4.16% or \$102,045 in total in green fee revenue, up 5.34% or \$14,319 in total in pass revenue, resulting in us being up overall 4.29% or \$116,364 in total in total revenue for FY24.

For prior month comparisons from January 2024 to February 2024 we were up 25.76% or 3,975 in total in rounds, up 28.67% or \$65,962 in total in green fee revenue, up 20.83% or \$10,914 in total in pass revenue, and up 27.22% or \$76,877 in total in total revenue.

For Fiscal Year month comparisons from January 2024 to January 2024 we were up 19.22% or 2,488 in total in rounds, up 15.68% or 31,178 in total in green fee revenue, up 47.77% or \$25,024 in total in pass revenue, and up 24.84% or \$56,202 in total in total revenue.

For FY24 Golf Revenue as of February 29<sup>th</sup> was \$ TBD minus Expenses of (\$ TBD) = \$ TBD net profit/loss. The Fiscal Manager will calculate this information in late mid-late March so it will be added to April's GAB meeting minutes.

**NOTE: Net Profit/Loss Amount is estimated since Journal Entries are needed the following month after month end to correctly adjust COA and Concessionaire amounts based on percentage splits of each inventory or service item.**

**Arroyo Del Oso issues:**

1. Will add a bench, ball washer and trash on the forward tee on #15
2. Revisit #3 forward tee box-revisit
3. Gazebo will fill up the cavity with slurry and replace the pan deck.

**Ladera issues:**

1. #16 - soggy on left side of path- Henry will get with Vince.

**Puerto Del Sol issues:**

1. Park management was gifted 20 trees for planting. Will be planted February/March 2024
2. Finishing up the striping north end of the parking lot/ follow up with Kenny Ortiz striping not scheduled as of yet. Dave will follow up
3. Chris Ornelas is the supervisor out at PDS until position gets filled
4. Ordered fertilizer will include 90% nutrition will be coming with fertigation, continue to amend water with humates, liquid calcium and nitrogen.

**Los Altos issues:**

1. Fences need to be an ongoing fix.
2. Collar on 17 needs to be resodded-this is an eyesore.
3. Bike path restriping, not done yet we do not have a vendor on contract.
4. Hole(s) needs to be fixed #8 netting back of the driving range.
5. Always water in the trap right side of #16, need to schedule a drain project

6. Drinking fountains in the Proshop need to be adjusted.
7. Critical heads be replaced around the greens, #5, #9 and #11.
8. Limb on #2 right side Henry and Lorenzo will take down 3 limbs.

**Concessionaire Comments Colby Reddoch-** Drive range having issues with the tee time calls/ speaker.

**Barbara Lail Senior Representative:** Nothing to report

**Youth on Course:** nothing to report

**General Board Member Comments** -There was not questions for General Board Member Comments.

**Old Business:** nothing to report

**Rates:** nothing to report

**Women's City Championship:** Deb sent out an email thanking everyone for their quick response. LPGA amateurs is going to take it, setting it up and contacting people. This will be set for Oct 4<sup>th</sup> thru Oct 6<sup>th</sup>.

**New Business:**

Meeting adjourned at 4:37 pm – Mark Motioned, Dan second.

Next Meeting will be held at Los Altos Banquet, April 18, 2024

Approved by: \_\_\_\_\_



Deb Thrall/ Denise Foor