

City of Albuquerque
Municipal Golf Advisory Board
Agenda
17, March 2022, 3:00 pm
ADO Café, Zoom

1. Meeting is called to order and roll taken (3:00-3:01)
2. Introductions (3:00-3:03)
3. Review of minutes (last meeting February 17, 2022) (3:03-3:05)
4. Public Comments (3:15-3:10)
5. Golf Management reports and updates (3:10-3:30)
 - a. Personnel Updates
 - b. Rounds and Revenue Report
 - c. Current Projects
6. Concessionaires Comments (3:30-3:45)
7. Advisory Board Comments (3:45- 4:00)
8. Old Business (4:00-4:15)
 - a. Rates
 - b. Senior/Youth Representatives
 - c. Women's City Championship
9. New Business (4:15-4:25)
10. Next Meeting– April 21, 2022 Zoom and Ladera

Note – All items that need to be voted on can be brought to attention during your report and will be placed on the next meeting's agenda. Under the New Mexico Open Meeting Act (NMOMA) there can be no discussion or vote on items not on agenda.

City of Albuquerque
Municipal Golf Advisory Board February 2022 Minutes
Meeting Held: 2/18/2022
Location: Los Altos Banquet Room/Zoom Meeting

In attendance:		
Denise Foor	ADO Women's	Dave Salas, COA Golf Management
	ADO Men's	Henry Rodarte, COA Golf Management
Dan Turnham	Los Altos Men's	Gabriel Moreno, COA Golf Management
Karla DeGroft	Los Altos Women's	Melissa DeHerrera, COA Golf Management
	Ladera Women's	
	Ladera Men's	
Regine Dubay	PDS Women's	
Mark Holmen	PDS Men's	
	Youth Golfers	
	Senior Golfers	
Deb Thrall	At Large	
Mark McFall	PDS Concessionaire	
Todd Kersting	Los Altos Concessionaire	
Bill Harvey	LD Concessionaire	
Tony Hildago	ADO Concessionaire	

Meeting was called to order at 3: 12 pm by Denise Foor

Introductions

Denise Foor: Opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members, City Staff and Concessionaires.

Minutes

Minutes were reviewed from the last meeting. Deb said she would forward her minute changes in word form to be added to the minutes. Karla had a comment first paragraph that Regine name spelled wrong. Under the vote to keep the meeting time at 3:00pm on every third Thursday was a 7 to keep the meeting and 1 not keep the time. 7 to 1.

Approval of revised minutes

Denise Foor motioned for approval of minutes and Mark Holman second the motion.

Public Comments

There was no public comment

Golf Management Reports and Updates

Personnel Updates

Dave Salas reported:

Equipment Mechanic Efren Torres/Internal - RFH packet has been turned in is in the Dhirt process with HR

Irrigator Ladera	-Closed waiting on applications
Utility Repairer Ladera	-Closed waiting on applications
Utility Repairer PDS	-Closed waiting on applications

Deb asked for an updated listing of positions by location and Org. Charts as bodies are moved around so that she could keep track. David agreed to get an Org Chart for the board every 3 months with his report

Rounds and Revenue

Gabe Moreno Reported:

For monthly comparisons from December 2021 to January 2022 we were up 16.71% in rounds, up 18% in green fee revenue, up 60% in pass revenue, and up 24.19% in total revenue.

Comparing FY22 to FY21, we are up 6.41% in rounds, up 8.78% in green fee revenue, up 31% in pass revenue, resulting in us being up 10.65% in total revenue.

For monthly comparisons from November 2021 to December 2022 we were down 49.22% in rounds, down 61.27% in green fee revenue, up 16.03% in pass revenue, and down 50.05% in total revenue.

Comparing FY22 to FY21, we are up 5.95% in rounds, up 8.87% in green fee revenue, up 22.86% in pass revenue, resulting in us being up 9.99% in total revenue.

For FY22 through January 2022 golf Revenue was \$2,964,623.82 minus Expenses \$1,887,306.82 = \$1,077,317.00 net profit.

Deb had questions on the variations of revenues and expenses that were reported from Golf Management and asked who could she talk to about this. David advised it was not prepared by Golf Management but by Fiscal. David advised he would connect Deb and other Board members with the Parks and Rec. Fiscal Manager. There was further discussion on revenues that exceed budget, David explained that under General Fund, we were only allowed to spend our budgeted amount and addition revenues would be reverted to the General Fund.

Concessionaire Comments

Todd K : Working with PNM to strive for more safety for the parking lot. Working with DMD/Engineering with the LED street lighting.

Mark McFall: answered the question if he was in contact with maintenance and he stated he needed to check messages on any inquiries from maintenance.

Tony Hildago: Talked about the damage at ADO caused by the vehicle accident.

Golf Advisory Board (GAB) Member Comments

Karla DeGroft: Nothing to report to Los Altos. October 11, 12 and 13 at ADO, LD & LA

Regine Dubay: No report

Denise Foor: No complaints from the ladies on the 18 hole course. Denise talked about ruts on the Dam 9 cart paths and spoke about animal waste on holes 3&9 on the Dam 9, Henry advised it would get looked into. Denise asked about the pedestrian path and gate from 9 to 10 on the 18 hole course. Dave explained it was under consideration to modify the gate for the walkers. Denise asked about the Greens fee increase, Dave advised it would not be until the new Fiscal year July 1.

Deb Thrall: Said two items could be removed from the list, the cabinets at PDS and the walk path. Deb asked about the lights at PDS, Dave will follow up. Deb mentioned the roof was leaking at the Golf Maintenance building and may need some caulking. Five issues that need to be addressed immediately due to safety/health concerns. (1) Schedule maintenance of drainage for Ladera near the cart barn. David said this will be investigated. (2) Appropriate signage for Los Altos, PDS and Ladera on fences. David said the signage had been ordered. (3) All outside lights around PDS Proshop need maintenance. Dave will follow up. (4) Put keypad locks on the restrooms at all courses to prevent damage and misuse. (5) Maintenance shed at PDS has leaks in the roof of the workroom/exterior lights not working.

Mark Holmen: Mentioned he met with Associate Director Mark Chavez and John Allen and suggested John concentrate on seeding landing areas first. Mark also suggested a tee to green cart path on #7 on the east side to alleviate wear on the fairway.

Dan Turnham: Reported the repair of pot holes on the road at Los Altos came out really good. Dan advised there were several holes developing on the nets along #8 fairway. Dan also said

there is a large amount of garbage and leaves on the edge of the pond and asked if it could get cleaned up. Dan asked about the culvert on #8 pond, Dave advised he would get it done as well as the lake clean up. Dan talked about the quality of the putting green at Los altos and suggested staff check the irrigation. He also discussed the incorrect yardage markers at Ladera on Number 18 between the forward and the lady's tees. Bill Harvey said that he would look into it

Old Business:

Senior rep status, Barbara Lail will move forward as an applicant. Keeping the meeting time at 3pm. Karla DeGroft is stepping down from chair. Unanimous 6 decision Deb Thrall will be the new Chair and Denise Foor will stay co-chair.

New Business:

Golf department received 1 million dollars in the Geo Bonds and will be working on a list of items for equipment and capital improvements. Parking lot at PDS was not approved at this time.

Meeting adjourned 4:45pm- Denise motioned, Mark second

Next meeting will be held via TBD: 4/14/2022 TBD

Approved by: _____



Deb Thrall/Denise Foor