



City of Albuquerque
Human Rights Board
January 16, 2025 Meeting Minutes

Board Members Present

Chair Anami Dass (*District 9*)
Vice Chair Kathryn Boulton (*District 7*)
Larry Hinojos, Jr. (*District 6*)
IPC Leticia Galvez-Trujillo (*District 9*)

Board Members Not Present

Samia Assed (*District 8*)
Kimberly Andujo (*District 6*)
Jack Champagne (*District 8*)

Staff Members Present

Dr. Nina Cooper, *Deputy Director OEI*
Vanessa Arballo, *Bank On Program Manager*
Sonya Lara, *OEI Director*
Charles Davis, *Board Attorney*

Members of the Public (Speaking)

This meeting was held via Zoom and Broadcast on GovTV. [Watch the meeting using this link.](#)

I. Call to Order

1. Chair Dass called the meeting to order at 5:12 PM on January 16, 2025

II. Introductions

1. All members of the Board and Staff introduced themselves.

III. Approvals

1. January 16, 2025 **Meeting Agenda**
 - A. Motion: Member Hinojos
 - B. Second: Vice Chair Boulton
 - C. Vote: 4-0-3 (Approved)
2. December 10, 2024 **Meeting Minutes**
 - A. Motion: Chair Dass
 - B. Second: Member Galvez-Trujillo
 - C. Vote: 4-0-3 (Approved)

IV. Public Comment

1. No Public Comment was made

V. Director's Report

1. Office of Civil Rights

A. **Staffing:** During the last meeting, Dr. Cooper reported that an OCR prospective candidate had been referred for interview with the 11th floor Execs. Unfortunately, that candidate was not as successful during that interview as hoped. As such, we reopened the application process through 12/30/24. Nine (9) applications were received. Of that number, four (4) candidates advanced to interviews that will occur in the next week. Cooper was glad to report there are stronger candidates this round with greater experience. One (1) candidate will be advanced to Executive interview and the interview scheduling will depend upon their calendar availability. Dr. Cooper is hopeful that we will have a new recruit to report by next meeting. OEI is anxious to get this position filled not only to carry the current workload, but also expand upon initiatives hosting workshops on financial literacy, tenant rights, and debt collection laws, reaching diverse audiences.

B. **Board Member Update:** Dr. Cooper has reached out to board members who have been inactive. A Wellness check was sent to Member Andujo via email. According to the statute if member has not engaged after a wellness check, there is an opportunity to reach out to Mayor to appoint a new person to the board to fill that position.

C. **Language Access:** ASL Interpreter services were provided to an incoming member to another City board, who attended 12/10 meeting and is endeavoring to understand best practices as she assumes her new role. We have a pending purchase order open, for the addendum 1:1 meeting with Chair Dass and will follow-up to complete.

D. Performance

i. One-Pager being constructed

- Summary of our Consumer Protection and WP safeguarding residents from unfair and deceptive business practices; education; publications
- Will be published at a later date

ii. Tracking

- Tracking and reporting the number of fair housing complaints to OCR, and the outcomes. Also, tracking and reporting referrals to HUD and appropriate service agencies.
 - Q1 – 46
 - Q2 – 21
 - Total of 61

iii. Consumer Protection

- Tax Preparer Annual Certification of Acknowledgment
 - Pursuing consultation with Mari Kempton, former CP Manager, to continue to strengthen our understanding of work that has been done in the past and build our capacity on this issue moving forward.
 - Office has spoken previously with Torri Jacobus and Beck Rivera)

iv. Next Two Quarters

- DFCS
 - Collaborate with DFCS to provide training for veterans and service members
 - Provide DFCS with advance copies of training agenda/materials and subsequent participant logs
 - Provide language access services to housing providers
 - Promote HUD Section 3 business Registry - minimum of 10 businesses to register
 - Create fair housing hard-copy posters/pamphlets
 - Ensure fair housing materials are posted electronically at each funded agency's website
- Coordinate with HHH Public Affairs Specialist to update fair housing on the City of Albuquerque website and to make it as user friendly as possible. The information shall include the basics of identifying violation of fair housing and appropriate contact information for questions and complaints.
- Conduct a minimum of two trainings, advertised and available to housing service providers, tenants, landlords, the Apartment Association of New Mexico, members of the public, veterans and service members.
- Training that will provide education and advice regarding discrimination to a minimum of 100 unduplicated individual landlords/tenants on their rights.

VI. Discussions

1. Follow-up regarding the Board Retreat
 - A. Board Attorney Davis confirmed the board has the discretion to have a retreat. Reminded board that the meeting should be published in accordance with the Open Meetings Act requirement
 - B. Vice Chair Boulton discussed how they can utilize the retreat to discuss their priorities for the year as a board. Mentioned that it would be valuable to receive public feedback around which areas the board should prioritize
 - C. Vice Chair Boulton suggested they take the concrete steps to set a date for retreat and date for a draft agenda
 - D. Board Attorney Davis confirmed there needs to be a two week notice in order to comply with OMA
 - E. Board agreed on March 1, 2025 for board retreat
 - F. Member Galvez-Trujillo suggested a focus of housing, specifically youth transitional housing
 - G. Chair Dass mentioned next steps in the homeless rights initiative and planning that out
 - H. Chair Dass will draft agenda based upon the discussion of present board members.

VII. HRB Vacancy

1. Member Assed's second term ended at the end of December.
 - A. Chair Dass asked if board member is able to continue to participate until a new board member is appointed to replace her
 - i. Dr. Cooper said she will need to contact the staff who works directly with commissions and board to find the answer to that question

VIII. Subcommittee Reports

1. Accessibility & Accountability – Member Andujo was not present to provide update
2. Advocacy & Representation Subcommittee – Member Hinojos did receive info with HRB tri-fold. Requested for tri-folds to be printed in multiple languages. Requested 20 of each tri-fold. Dr. Cooper will let Member Hinojos when the tri-folds are available for pick-up.
3. Integration & Sustainability subcommittee – Member Champagne was not present for update.
4. Research, Investigation & Policy Subcommittee – Vice Chair Boulton did not have an update. Did mention she is reviewing the operational reviews and will provide feedback.

IX. Proposals

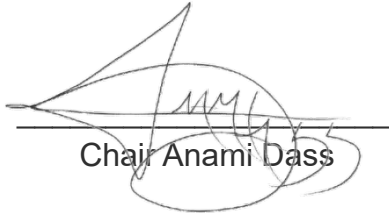
1. HRB Resolution 2025-01: HRB Standards
 - A. Motion to defer to February 20, 2025 meeting: Chair Dass
 - B. Second: Member Hinojos
 - C. Vote: 4-0-3 (Approved)
2. HRB Resolution 2025-02: OCR Discrimination Complaints
 - A. Motion to defer to February 20, 2025 meeting: Chair Dass
 - B. Second: Member Hinojos
 - C. Vote: 4-0-3 (Approved)
3. HRB Resolution 2025-03: APD's Use of Force
 - A. Motion to refer to Research, Investigation & Policy Subcommittee: Chair Dass
 - B. Second: Vice Chair Boulton
 - C. Vote: 4-0-3 (Approved)
4. HRB Resolution 2025-04: Encampment Policy
 - A. Motion to refer to Research, Investigation & Policy Subcommittee: Chair Dass
 - B. Second: Vice Chair Boulton
 - C. Vote: 4-0-3 (Approved)
5. HRB Resolution 2025-05: ABQ Ride Suspension Policy
 - A. Motion to refer to Research, Investigation & Policy Subcommittee: Chair Dass
 - B. Second: Vice Chair Boulton
 - C. Vote: 4-0-3 (Approved)
6. HRB Resolution 2025-06: Metro Security Division
 - A. Motion to refer to Research, Investigation & Policy Subcommittee: Chair Dass
 - B. Second: Vice Chair Boulton
 - C. Vote: 4-0-3 (Approved)

X. Announcements

1. MLK celebration weekend. Dr. Cooper provided more details about the events taking place over the weekend.
2. Chair Dass also mentioned the People's March event on Sunday the 19th

XI. Adjournment

1. Meeting adjourned by Chair Dass at 6:12 pm



Chair Anami Dass

3/20/2025

Date