

# Americans with Disabilities Act Advisory Council (ADAAC) Minutes

**Date:** Tuesday, February 7, 2023

**Time:** 5:30 p.m.

**Location:** Zoom

**Council Members Present:**

Manuel Baca, Chair  
Roger Robb, Vice Chair  
Kerry Houlihan  
Olivia Fadul  
Rand Lara Porter-Park

**City Staff Present:**

Leigh Brunner, ADAAC Attorney  
Jennifer Lucero, Minute Taker  
Crystal Velarde, Office of Civil Rights  
Megan Goldberg, ASL Interpreter

**Council Members Not Present:**

Pamela S. Britton  
Deann S. Griego

**Members of the Public:**

Miriam Rand  
Karen Kushner  
Unknown Guest

**I. Call to Order**

- a. The meeting was called to order at 5:59 p.m. by Manuel Baca.

**II. Approval of Agenda**

- a. Vice Chair Robb moved to approve agenda. The motion was seconded by Member Porter-Park. Other council members unanimously approved the motion.

**III. Approval of January 3, 2023, Minutes**

- a. Member Houlihan moved to approve the January 3, 2023 minutes. The motion was seconded by Member Porter-Park. Other council members unanimously approved the motion.

**IV. Introductions**

- a. All who were present introduced themselves.
- b. Member of the public Karen Kushner stated she is a former chair for the ADA Advisory Board and wanted to join in on tonight's meeting to see how things are going.
- c. There was one unknown guest who introduced themselves as "Guest."

**V. Public Comment**

- a. Chair Baca opened the floor for members of the public that would like to speak.
- b. Ms. Kushner had a question as to why the meetings are not in person or hybrid.
- c. Mr. Baca stated the City has given the Board the option and has also sent out surveys to everyone which they have not received the result to determine. Some board members stated their concern that if the meetings go back to in-person they can no longer attend.
- d. Crystal Velarde stated that the Advisory Council can amend this year's resolution if members wish to meet in-person.

**VI. Discussion and Vote on Video Bio's or Photos of Council for Website**

- a. Chair Baca stated he would like to add videos or bios to the ADA website page to show the public who represents the disabled community for the City of Albuquerque.

- b. Vice Chair Robb believes doing a video would best represent the visual culture of the deaf community. He would like to do a video in sign language.
- c. The Mayor's Office is okay with posting videos or pictures on the City's website ADA page but is concerned with keeping the page up to date.
- d. Council members who are comfortable doing a video will have a video and those who are not will have a photo and bio.
- e. Motion is moved by Chair Baca. The motion is seconded by Member Porter-Park. Other council members unanimously approved the motion. Motion is passed.

**VII. Discussion regarding a Retreat for Council Members**

- a. Chair Baca would like to set up a retreat to clarify and define the roles of the council members. He prefers to meet in person to meet everyone but understands hybrid is a better option since some members do not want to go in person.
- b. All members agree on possible hybrid retreat.
- c. Vice Chair Robb would also like to use the retreat to clarify what will be needed for the videos and bios.
- d. Chair Baca would like to discuss at the retreat the need for more involvement and volunteering from members.
- e. The Board will need to find a staff member to take city minutes for the retreat. The retreat will also have to be open to the public in accordance to the Open Meetings Act.
- f. Chair Baca will send a letter to the Mayor's Office on behalf of all council members regarding the need for support staff for the retreat. Leigh will also relay the discussion and concerns for support staff needed for the retreat.

**VIII. Discussion regarding ADAAC Outreach**

- a. The purpose is to get the ADAAC's presence known in the community and showcase the disabled community in Albuquerque.
- b. Board members would like to let the public know who they are, why they are here, and what they do for individuals with disabilities.
- c. The Board would like to have an outreach booth which will include resources and information on how to get their needs met. Additionally, the booth will include flyers and advertisements. There will be more discussion about the kind of information they want to incorporate into their outreach booth at the retreat.
- d. Also discussed was the possibility of having a float in parades, a booth at Albuquerque Pride, the State Fair, Disability Awareness Day, Deaf Awareness Day, and other events in Albuquerque.
- e. Member Fadul suggested getting involved at school events to include and inform the youth members of the disabled community. Also suggested setting up booths at senior centers and health fairs for the elderly in the disabled community.
- f. Members agreed they would like to have surveys to find out what people need and use the data to support their claims and efforts.

**IX. New Business and Announcements from Members**

- a. No other business to discuss.

**X. Adjournment**

- a. Meeting adjourned at 6:31 p.m.

***Next regularly scheduled ADA Advisory Council Meeting will be Tuesday, March 7, 2023.***

---

Manuel Baca, Chair

---

Date