

# Mayor's Youth Advisory Council



The Mayor's Youth Advisory Council works to provide the Mayor's office with the youth perspective on city issues and to foster a sense of community in order to aid in the development and betterment of Albuquerque

## AGENDA

**Monday, February 27, 2025**

**5:30-6:30pm**

### 1. Call to Order

- Welcome by Chair
- Overview of agenda

Board meeting will be held in person and via Zoom video conference. Viewing and Listening: Members of the public will have the ability to attend in person, and to view, speak and/or listen to the meeting through Zoom which can be accessed from most smartphones, tablets, or computers. See instructions below.

#### **Join Zoom Meeting**

**<https://cabq.zoom.us/j/86785068363>**

**Meeting ID: 867 8506 8363**

#### **Join Zoom Meeting by Phone**

One tap mobile

+16694449171,,86785068363# US

+16699006833,,86785068363# US (San Jose)

*Please note the updated Zoom URL and meeting ID number.*

### 2. Roll Call

Attendance will be noted by the board coordinator throughout the meeting and will be available in meeting minutes when posted. Attendees and Board members are encouraged to enter their name, if attending via the Zoom link. Board members attending by phone will be asked to clarify their identity for record-keeping purposes. There is no provision in the Open Meetings Act for remote board attendance, so video should only be used when in-person attendance is not possible.

### 3. Approval of Minutes

- Need Quorum to approve minutes - there was not a quorum in January so we do not have minutes to approve.

### 4. Public Comment

- Written Comments

The Board will accept public comments on the meeting's specific agenda items in written form via email through 5:00pm on the day of the meeting. Comments should be sent via email to: [zoteromartinez@cabq.gov](mailto:zoteromartinez@cabq.gov). These comments will be incorporated in the meeting minutes for board review.

- In-Person Comments

In-person public comments can be made by members of the public during the public comment period. During the public comments block, residents will be greeted and asked if they would like to contribute public comments. The board coordinator will add a record of attendees and comments made in the meeting minutes. The board requests that comments be limited to about 2 minutes.

### 5. Important Updates

- Overview of the funding through the YHSI grant
- New Members
- Attendance and Communication
- Meeting Schedule Discussion

#### Additional Notes:

- **Attendance Reminder:** Please RSVP. If you miss three consecutive meetings (starting with February), we will schedule a one-on-one discussion regarding continued service.
- **New Members:** Welcome to our two prospective members and our new student staff intern, who will assist with coordination, minutes, and agendas.

### 6. Regular Business

- **Committee Work Discussion**
  - Review of **Draft of Potential Committees** (Shared Google folder)
  - Finalizing committee assignments (work led by Dhruv)
- **Leadership Positions**
  - **Vice President (VP) Role:**
    - Supports the President, assumes duties in their absence
    - Helps coordinate meetings, initiatives, and board engagement
    - Assists in planning events and public engagement
    - Encourages member participation
  - **Treasurer Role:**
    - Manages and tracks budget and financial records
    - Works with city officials on funding procedures

- Maintains transparency in financial matters
- **Election of VP and Treasurer**
- Shared Drive
- Group Text

**7. Next Meeting Details**

- **Date & Time:** Monday, March 31, 2025, at 5:30 PM
- **Location:** TBD (pending Explora confirmation)

**8. Adjournment**