

Emergency Rental and Utility Assistance Program Special Revenue Account *(formerly Trust and Agency)*

Eligibility Check List

Client must meet **all three** of the following criteria:

- Eviction Notice, Notice of Non-payment, or Statement of Account showing past due balance, or**
 - Past due utility bill** (within the past 90 days)
- Valid Lease Agreement, Rental Contract, Proof of Ownership, or Signed Documentation from Landlord** Client’s name must be on the agreement or contract. Documentation must list the client’s name, date, address, and amount of monthly rent. For homeowners (utility assistance only), proof of ownership such as mortgage statement or tax bill will be required.
- Government Issued ID or Documents:** Driver’s License, Visa, Passport, Military ID, Consulate Card, Foreign National ID, Department of Homeland Security (DHS) Form I-94, DHS Form I-862, Immigration and Customs Enforcement (ICE) 1-220A, I-220B.
Copies of ID’s and documents will be accepted.

Plus **two or more** of the following:

- Disability or medical condition** (proof of SSDI, or other medical documentation)
- Loss of household income or No Income:** Ask for documentation i.e. termination letter, proof of unemployment or signed self-certification of annual income form (provided).
- Other extenuating circumstance** (proof may be required)
- Limited income** (Below 80% Area Median Income, proof will be required)

Family size: _____ Annual income: \$ _____ (fill in family size and amount)

US Department of HUD 2020 Adjusted Home Income Limits
 State: New Mexico Area Median Income: \$69,100

Effective Date: July 1, 2020	Program %	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Albuquerque, NM MSA	30%	\$14,550	\$16,600	\$18,700	\$20,750	\$22,450	\$24,100	\$25,750	\$27,400
	60%	\$29,040	\$33,180	\$37,320	\$41,460	\$44,820	\$48,120	\$51,420	\$54,780
	80%	\$38,750	\$44,250	\$49,800	\$55,300	\$59,750	\$64,150	\$68,600	\$73,000