

FIRE CHIEF
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FIRE MARSHAL
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OPEN BURN : FIRE DEPARTMENT FLOOR PLAN /SITE PLAN CRITERIA

PROJECT INFORMATION		REVISED 3/21/18
Event Name	Event Address	Case Number

APPLICATION PAGE 1 AND 2 CHECK LIST				
	PASS	FAIL	REQUIREMENT	CODEREF.
1	<input type="checkbox"/>	<input type="checkbox"/>	INSPECTION DATE: Inspection times shall be scheduled within a reasonable time prior to the event opening.	IFC 105.4.1
2	<input type="checkbox"/>	<input type="checkbox"/>	FIRST PAGE INFO: All of the fields on the first page are required to be filled. Inspection times are typically 1 hour prior to the event, but can be as early as 4 hours prior to the event.	IFC 105.4.1
3	<input type="checkbox"/>	<input type="checkbox"/>	REQUIREMENTS PAGE: The signature is required at the bottom of the requirements page.	IFC 105.4.1

SITE PLAN CHECK LIST				
	PASS	FAIL	REQUIREMENT	CODEREF.
1	<input type="checkbox"/>	<input type="checkbox"/>	CONSTRUCTION DOCUMENTS: Site plan shall be electronically drawn. A color aerial view map (google Maps) with the burn operation and information overlaid onto the map is required.	IFC 105.4.1
2	<input type="checkbox"/>	<input type="checkbox"/>	LABELING: Label the area of use. Indicate the pit size. This can be accomplished with a site map legend.	IFC 105.4.1
3	<input type="checkbox"/>	<input type="checkbox"/>	LOCATION: Identify the distances from structures and combustible materials. Indicate on the plan, the location of the operation.	IFC 307.4.1
4	<input type="checkbox"/>	<input type="checkbox"/>	PERIMETER: Indicate the perimeter on the plan. A good rule of thumb for perimeter size is 5 to 6ft from the edge of the burn operation in all directions.	IFC 105.4.1
5	<input type="checkbox"/>	<input type="checkbox"/>	WATER SOURCE: Bon fires require a water source and constant attendance. Indicate the water source on the plan.	IFC 307.5

FLOOR PLAN CHECK LIST				
	PASS	FAIL	REQUIREMENT	CODEREF.
6	<input type="checkbox"/>	<input type="checkbox"/>	FLOOR PLAN DRAWINGS: The burn operation requires an individual floor plan. The floor plan shall be electronically drawn.	IFC 105.4.1
7	<input type="checkbox"/>	<input type="checkbox"/>	OPEN FLAME APPARATUS: Open flame apparatus such as a roaster, forge, or glass blowing shall be indicated and labeled on the floor plan.	IFC 105.4.1
8	<input type="checkbox"/>	<input type="checkbox"/>	KEY OR LEGEND: A Key or Legend may be required on the floor plan/ siteplan defining all of the symbols and abbreviations.	IFC 105.4.1
9	<input type="checkbox"/>	<input type="checkbox"/>	FIRE EXTINGUISHERS: A 3A40BC Fire Extinguisher shall be provided within the perimeter of the burn operation and no closer than 5ft. Extinguishers shall be indicated and labeled on the floor plan.	IFC 906.1
10	<input type="checkbox"/>	<input type="checkbox"/>	PROPANE: The propane fuel shall be indicated and labeled on the plan.	IFC 318..3.1
11	<input type="checkbox"/>	<input type="checkbox"/>	PERIMETER: Indicate the perimeter on the floor plan. The dimensions also need to be indicated on the floor plan.	IFC 105.4.1