

**City of Albuquerque/Bernalillo County  
Area Agency on Aging  
Older Americans Advisory Council**

**Monday, October 21, 2024 2:00 – 3:00 p.m.  
AARP  
4400 Masthead St NE, Suite 120  
Albuquerque, NM 87109 and Zoom**

<b>Members Present</b>	<b>Members Absent</b>	<b>AAA Staff</b>
Mel Pearson, Chair		Michelle Briscoe
Lynne Anker-Unnever, Vice Chair		Brian Alvarado
Beth Black		Ana Benavidez
Danny Lay		Kyle Kemp
Meggin Lorino		Dayna Griego
Guillermina (Gigi) Osoria		
Dr. Joseph Roybal-Sánchez		<b>Guests</b>
		C. Hugh Farnholz
		Dennis Plummer
		Jacob Garcia
		Veronica Cordova

**1. Call to Order**

The Older Americans Advisory Council (OAAC) meeting was called to order at 2:00 p.m.

**2. Introductions**

Staff, OAAC members, and community members introduced themselves.

**3. Approval of Agenda**

A motion to approve the agenda was made by Lynne Anker-Unnever. Joseph Roybal-Sánchez seconded the motion. The motion was unanimously approved.

**4. Approval of Minutes**

A motion to approve the minutes from the July 29, 2024 meeting was made by Meggin Lorino. Lynne Anker-Unnever seconded the motion. The motion was unanimously approved.

## 5. Updates:

Ms. Briscoe introduced Ms. Dayna Griego as the new AAA Program Specialist. She also shared that the AAA has a pending hire for a Management Analyst I. This position will serve as the OAAC Secretary and provide additional support including enhanced data analysis.

The AAA is now located at City hall on the 6<sup>th</sup> floor. OAAC members were encouraged visit and discuss the next meeting.

Ms. Briscoe shared FY23/24 ALTSD AAA Monitoring findings which included training and policies and procedures specific to the AAA. Ms. Briscoe has tasked her staff with creating a set of policies and procedures that will be suitable for their needs. When it is finalized the AAA can incorporate relevant sections to their providers.

Mr. Pearson requested clarification on the monitoring. Ms. Briscoe clarified City provided general policies and procedures but the state is requesting that they be made tailored to the program.

Ms. Briscoe shared the FY25 budget has not changed, but expansion funding has been received from the State.

Ms. Briscoe shared that all network provider training was completed in October as planned. The AAA plans to provide two all network provider trainings annually.

Ms. Briscoe shared that the state of New Mexico released a universal assessment called the Universal Consumer Information Tool (UCIT). It will provide better analytics not only within PSA1 but throughout the state. Ms. Briscoe added that the UCIT will help with efficiency and the completion of data. The UCIT will also help to prevent identifying information being used by generating a random number for identification through Wellsky. Ms. Lynne Anker-Unnever asked if it were NM specific or if it was implemented nationwide. Ms. Briscoe shared it is specific to NM.

Ms. Briscoe share the Administration for Community Living (ACL) released updated Older Americans Act (OAA) regulations which will require updates to state and then AAA policies and procedures. Currently, AAA policy and procedures are in draft mode and providers have been given the opportunity to share their input. Ms. Briscoe committed to sending out periodic draft versions to the council until it is finalized.

Conference on Aging will be held on October 28, 2024 at Hotel Albuquerque. Ms. Briscoe will send out additional information.

ALTSD is requesting additional funding from the legislature for FY26 focusing on transportation and legal services.

**6. Recruitment to fill vacancies, member terms:**

Ms. Briscoe shared there are two City vacancies and three county vacancies and encouraged members to make recommendations. Ms. Briscoe added that most members are up to date on terms and if any help is needed to reach out.

**7. Advisory Member Community Feedback:**

Ms. Cordova thanked Ms. Briscoe and will work on the County vacancies. Ms. Cordova highlighted an end of life planning series program offered through the County. Ms. Briscoe committed to send out any information to the OAAC regarding programs offered.

**8. Next Meeting:** Monday January 13, 2025 at 2:00 – 3:00 p.m. at AARP 4400 Masthead St NE, Suite 120 Albuquerque, NM 87109.

Ms. Briscoe asked if Dr. Roybal-Sánchez could host the next meeting. City Hall could be a meeting space in the future.

**9. Adjournment:**

A motion to adjourn the meeting was made by Meggin Lorino. Lynne Anker-Unnever seconded the motion. The motion was unanimously approved.

**Chairperson’s Signature:** \_\_\_\_\_

**Prepared by:** \_\_\_\_\_