

City of Albuquerque
Division of Child and Family Development

Early Head Start

POLICY COUNCIL

July 20th, 2022

- I. Call to Order (5:30 pm)- Chairperson
- II. Introductions/Roll Call/Establish Quorum
- III. Approval of Minutes
- IV. Administrator's Report (Read prior to meeting)-Any Questions/Comments?
- V. Division Center Reports (Read prior to meeting)-Any Questions/Comments?
- VI. Directors Report:
 1. Budget (Financial Statements)
 2. P-Card Report
 3. Enrollment Attendance & Meal Counts
 4. ERSEA- Eligibility, Recruitment, Selection, Enrollment and Attendance Specialist
 - Enrollment
 - Recruitment
 5. Family Engagement- Parent, Family & Community Engagement Specialist
 - Read To Me Program
 - Family Strength and Needs Assessment
 6. Mental Health & Disabilities- Child Mental Health & Disabilities Coordinator
 - Completing ADA checklist for facilities
 - Consulting health, safety, and nutrition coordinator for children that are out of my scope
 - Collaborating with education specialist on updating education materials
 - Communicate and collaborate with mental health provider to create a better team for our children and families
 7. School Readiness- Child Development & Education Specialist
 - Introduction
 - Center Visits
 8. Health, Nutrition & Safety- Health, Nutrition & Safety Program Coordinator
 - Introduction

- Center Visits

VII. New Business:

1. Approval to apply for OHS Waiver for In-Kind request
- 2.
- 3.

Chair	_____	_____	_____
	Approval	Disapproval	Other Action

Vice Chair	_____	_____	_____
	Approval	Disapproval	Other Action

Secretary	_____	_____	_____
	Approval	Disapproval	Other Action

VIII. Open Forum/Discussions

IX. Adjournment

Next Meeting Date August 17, 2022

EHS Policy Council Chair

Date

e.) **Budget-** No report

5. **Discussion:** No discussion

6. **Next Meeting Date:** September 21,
2022



City Of Albuquerque
Department of Family and Community Services
Division of Child and Family Development
Policy Council
July 20th, 2022

1. Roll Call: No meeting was held as Dr. Dawnita Blackmon-Mosely/Division Manager was out of town for a EHS Conference. Fiscal Management was out on vacation.
2. Approval of Meeting Minutes: Last months minutes were not approved and quorum was not established.
3. Governing Board Report: No report.
4. Directors Report: No report.

- a.) **Enrollment-** Total funded enrollment 128. Total reportable enrollment 69; 57 center based and 11 home based. Vacancies are not reported to the Office of Head Start until the enrollment slot has been vacated over 30 days.
- b.) **Enrollment Monthly Summary-** New Enrollment-families (4), children (5), pregnant moms (0), number of children born (0); total new enrollment (5). Total leaving program (9), - transitioning children (4), pregnant moms giving birth (0), children leaving before turning 3 (5), pregnant moms leaving before having baby (0). Children up-to-date on Immunizations (54), children up-to-date as possible on immunizations (1), children not up to date (7).

Eligibility Category- income eligible (38), TANF/SSI (6), Foster Child (2), Homeless (0). Over Income (13), Over 130% (3), Children w/IFSP's (23).

- c.) Attendance-

City operated Early Head Start centers classroom attendance rates:

La Mesa	65.91%
MacArthur	56.67%
Plaza Feliz	60.20%
School on Wheels	65.85%
Singing Arrow	0% (closed)
Trumbull	0% (closed)
Western Trail	60.14%

Overall center-based program attendance totals- 62.25%; total number of absences 373.

- d.) **Meal Counts-** Total number of meals for (0-3 years in age), total children served (58), breakfast (555), AM snack (0), Lunch (542), PM snack (453), Dinner (0).