

**CITY OF ALBUQUERQUE  
SMALL BUSINESS  
REGULATORY ADVISORY COMMISSION**



**Chairman:** Alex Romero  
**Vice Chairman:** Don Kaufman  
**Ex-Officio Commissioner:** John A. Garcia

**Commissioners:** Beverly Chavez  
Larry Garcia  
Larry Rainosek  
Scott Throckmorton  
Anthony Trujillo

**MINUTES from SEPTEMBER 18, 2012**

**ATTENDEES:**

Don Kaufman  
Anthony Trujillo  
Larry Garcia  
Larry Rainosek  
Scott Throckmorton  
Beverly Chavez

**EXCUSED:**

Alex Romero

**STAFF:**

Donna Griffin  
Cheryl Rein- Borunda  
Ramona Zamir-Gonzalez

Attachments: Statement: *Help Make Albuquerque More Business Friendly*

Meeting called to order by Vice Chairman Don Kaufman at 7:38 a.m.

- I. Commissioner Trujillo requested two additions to the Agenda: discussion on the Minimum Wage Bill and the Paseo del Norte Interchange Project.
- II. August 21, 2012 Minutes reviewed and approved by the Commission.  
MOTION BY COMMISSIONER TRUJILLO  
SECOND BY COMMISSIONER RAINOSEK  
MOTION CARRIED UNANIMOUSLY
- III. Cheryl Rein-Borunda reported that the proposed new Fire Code Legislation (with an amendment by Councilor Lewis to remove the sprinkler provision for the existing, impacted businesses) was heard at the Finance & Government Operations Committee (FGOC) Meeting on September 10, 2012. It will move with the floor amendment to full Council, and she will follow-up with the Commission regarding the status.  
  
Cheryl Rein-Borunda will provide copies to the Commission of the letter that was written by Carol Wight to the FGOC regarding the sprinkler requirement in the proposed Fire Code legislation. She emphasized the importance of the Commissioners attending the Council meetings when relevant legislation is being heard.
- IV. Cheryl Rein-Borunda reported that the Statement - *Help Make Albuquerque More Business Friendly* - has been delivered to the Mayor and City Councilors. She has not as of yet received any feedback.

- V. Cheryl Rein-Borunda reported that she attended the Hispano Chamber of Commerce Small Business event and gave a presentation about the SBRAC. She also attended the Sandia (Labs)/City of Albuquerque joint meeting and talked about the Commission as well as provided information.

She reported there has been no activity on the web page. General discussion followed regarding different forms of outreach to small business. It was suggested that the Commission submit a letter-to-the-editor or informational article to the NM Business Weekly and NM Business Outlook. An additional suggestion was to send out more informational letters to various business associations.

- VI. Commissioner Throckmorton reported that he met with the Dean of Anderson School and they are willing to work on the project to "Make Albuquerque More Business Friendly". However, logistics and details still need to be defined. He will have more information following the Annual Board Meeting. Cheryl Rein-Borunda met with one of the Anderson School professors and he provided information on the process to apply for student study and report. It is contingent upon getting selected, and would include a fee of \$500.00. The earliest the students could participate would be when the next semester starts in January.


She asked the Commission to email ideas to her for what they would like to see in the Scope of Services for the project comparing Albuquerque to other cities identified as comparable and business friendly. A discussion followed; suggestions included comparing permitting and licensing process for different types of businesses: restaurants, office, light manufacturing and retail. It was suggested the beer/wine city licensing requirement be included. An additional request to include Workers' Compensation insurance rates and tax rates against comparable cities was discussed. Cheryl will incorporate the suggestions and draft a scope of service to email the Commissioners for feedback and edits, and make it available for review and discussion at the next meeting.

Cheryl Rein-Borunda added that she will discuss with John Garcia the option of hiring interns to work in Albuquerque Business Center working one-on-one with new small business in the permitting/licensing process.

- VII. Commissioner Trujillo announced that the minimum wage bill was reviewed by the NM Supreme Court, and will be placed on the general election ballot on November 6. He asked whether the Commission wants to voice an opinion in the Albuquerque Journal. There was a discussion about how this potential change would impact small businesses, voter education about the issue, and if the Commission would take any action. The Commission decided to forego submission of a letter to the Journal.
- VIII. Commissioner Trujillo informed that he attended the public meeting regarding the Paseo del Norte Interchange Project. He advised it is a 93 million dollar project, and the voters would be deciding on the budget; the design build would happen once the budget is approved; the present drawings and models are conceptual. There was a discussion about the proposed conceptual design and the process for the project bid, as well as traffic and small business impact issues.

There being no further business to discuss, the meeting adjourned at 8:49 am.

**SBRAC Minutes**  
**September 18, 2012**  
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Minutes submitted by  Date 11/22/12  
Cheryl Rein-Borunda

Minutes approved by:  Date 11/22/12  
Alex Romero, Chairman of the Board