

THIS AMENDMENT PASSED ON A 5-4 VOTE.

**For: Baca, Grout, Peña, Rogers, Sanchez
Against: Bassan, Champine, Fiebelkorn, Lewis**

**CITY COUNCIL
of the
CITY OF ALBUQUERQUE**

January 6, 2025

FLOOR AMENDMENT NO. 1 TO R-24-109

AMENDMENT SPONSORED BY COUNCILOR Grout

1. On page 1, line 24, insert the following text:

WHEREAS, a critical step in making the Housing Voucher Program more efficient and transparent is to initiate a collaborative process through a working group, which will provide guidance and input to help the Department of Health, Housing and Homelessness carry out the directives of this Resolution; and]

2. On page 3, line 6, insert a new Section 3 and renumber subsequent sections accordingly:

[SECTION 3. Within 30 days of the effective date of this Resolution, the Administration shall convene a Housing Voucher Program Working group that is staffed by the Department of Health, Housing and Homelessness and includes members from City Staff, nonprofit agencies, and other stakeholders. The Working Group shall include staff from the following City Departments:

- A. Department of Health, Housing and Homelessness**
- B. City Council Services Department**
- C. Department of Technology and Innovation, for advice and input on existing City technology and any proposed new technology**
- D. Department of Finance and Administrative Services Accounting Division, for advice and input on the billing and payment systems**
- E. Department of Finance and Administrative Services Purchasing Division, for advice and input on the procurement of software**
- F. City Legal Department, for advice and input on policies and procedures**
- G. Albuquerque Community Safety and any other Department that may be tasked with distribution of vouchers or other outreach services**

The Working Group shall also include representatives from nonprofit agencies and other groups as necessary. These may include, but are not limited to:

- H. New Mexico Coalition to End Homelessness**
- I. The Barrett Foundation**
- J. Heading Home**
- K. Cuidando Los Niños**
- L. Healthcare for the Homeless**

The Working Group shall provide guidance and input necessary to help the Department of Health, Housing and Homelessness carry out the directives of this Resolution.]

Explanation: This amendment creates a working group of subject matter experts who can provide guidance on technology, procurement, and voucher distribution methodology.

THIS AMENDMENT PASSED ON A 9-0 VOTE.

**CITY COUNCIL
of the
CITY OF ALBUQUERQUE**

January 6, 2025

FLOOR AMENDMENT NO. 2 TO R-24-109

AMENDMENT SPONSORED BY COUNCILORS Rogers & Grout

1. Beginning on page 2, line 3, amend SECTION 1 as follows:

SECTION 1. The Department of Health, Housing, and Homelessness is directed to take the following steps to increase the efficiency and transparency of its Housing Voucher Programs [including but not limited to]: [Permanent Supportive Housing (PSH) Vouchers, Rapid Re-Housing (RRH) Vouchers, Transitional Housing Vouchers (THV), Motel/Hotel Vouchers, and Project Based Housing Vouchers (PBV). Because each of these voucher programs are administered differently, HHH shall take the following steps for each voucher type separately.]

- A. HHH shall [develop new and expand] [outline] existing policies and procedures for the administration of its Housing Voucher Programs. [Based on its review and analysis of existing policies and procedures, HHH shall identify necessary improvements and develop new and expanded policies and procedures that improve the administration of its Housing Voucher Programs.]
- B. HHH shall [coordinate with the current Coordinated Entry System (CES) contractor to identify and evaluate existing intake and referral processes for all Housing Voucher Programs. Based on its review and analysis of existing processes, HHH shall identify necessary improvements and] develop an expanded and improved centralized

- intake and referral system for all Housing ~~[Program Vouchers]~~ [Voucher Programs], ~~[which uses a platform such as the Coordinated Entry System (CES),]~~ and require all applicants for Housing ~~[Program Vouchers]~~ [Voucher Programs] to go through this standardized entry program.
- C. HHH shall ~~[develop and expand]~~ [outline existing] long-term outcome goals for each of the Housing ~~[Program Vouchers]~~ [Voucher Program] types [, including the specific measures each provider is required to track pursuant to their contracts with the City and how HHH currently evaluates the effectiveness of each program] and track[s] ~~[these]~~ outcomes for each program participant. [Based on its review and analysis of its existing processes, HHH shall identify necessary improvements and develop new long-term and expanded short-term outcome goals, program evaluation processes, and methods for tracking and reporting individual outcomes for program participants.]
- D. HHH shall procure and implement software for tracking its Housing Voucher Programs to include but not be limited to the following core requirements. To the extent that HHH can use existing financial systems for any of the following requirements, it is directed to do so.
1. [HHH shall outline and review its existing procedures for processing reimbursement requests.] [A] [To enhance efficiency, a]gencies shall be able to enter requests for reimbursement into the City's financial system, and HHH shall be able to review the submissions electronically;
 2. The software shall integrate with the Homeless Management Information System (HMIS) and the City's financial systems, such as PeopleSoft;
 3. The software shall include a public-facing live dashboard to track voucher use, financial spend-down, and program outcomes in real-time; and

4. The software shall include a platform for Housing Voucher Program participants to provide feedback on services, barriers, and outcomes.
- E. HHH shall set an internal Department goal to fully execute all housing voucher contracts and encumber funds within thirty (30) days of funding allocation [, including funds allocated in the City's annual processes].
- [F. HHH shall outline and review the administrative requirements for all contracts to ensure applicability to each Housing Voucher Program, including all funding sources for each voucher type.]

Explanation: This amendment specifies the types of housing program vouchers administered by HHH and clarifies that each step in the section must be applied to each voucher type individually. It also emphasizes that the Department should review and evaluate its current processes as a foundation for developing new or expanded procedures.

THIS AMENDMENT PASSED ON A 9-0 VOTE.

**CITY COUNCIL
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January 6, 2025

FLOOR AMENDMENT NO. 3 TO R-24-109

AMENDMENT SPONSORED BY COUNCILOR Nichole Rogers and Renee Grout

1. Beginning on page 3, line 1, amend SECTION 2 as follows:

SECTION 2. HHH shall submit [a report on its current practices and] an implementation plan [for updated practices pursuant to SECTION 1 of this Resolution] to the City Council within 90 days of the [publication] [effective date] of this Resolution, followed by quarterly reports on progress. [All reports and plans shall include a separate breakdown of all information for each voucher type.] The implementation of these directives shall be completed within one-year of the submission of the implementation plan.

Explanation: This amendment clarifies the Department's report should include current practices for housing voucher program administration. The amendment also requires the report to be completed within 90 days of the effective date of the Resolution rather than 90 days after publication. Lastly, the amendment specifies that the report should include how the Department administers vouchers by voucher type.

THIS AMENDMENT PASSED ON A 8-1 VOTE:

**For: Baca, Bassan, Champine, Fiebelkorn, Grout, Lewis, Rogers, Sanchez
Against: Peña**

**CITY COUNCIL
of the
CITY OF ALBUQUERQUE**

January 6, 2025

FLOOR AMENDMENT NO. 4 TO R-24-109

AMENDMENT SPONSORED BY COUNCILOR Nichole Rogers and Renee Grout

1. On page 3, line 6, add a new SECTION and renumber subsequent SECTIONS as follows:

[SECTION 3. The Administration shall work with HHH and Albuquerque Community Safety (ACS) to explore and provide a recommendation and propose a process to allow ACS to directly administer Motel/Hotel Vouchers to unhoused individuals.]

[SECTION 3.] [SECTION 4.]

Explanation: This amendment directs the Department to work with Albuquerque Community Safety to develop a process that allows ACS to directly administer motel or hotel vouchers to individuals.