



# Step 1:

Login to [lobbyist.cabq.gov/](https://lobbyist.cabq.gov/)

# Step 2:

On the home page click  
“**Correspondence / Document Images.**”

# Step 3:

Afterwards click “**Upload.**”

# Step 4:

As with the previous reporting website, upload the document, select the document type and date, then click '**Import**' to submit.

Document Type	Date Received	Document Privacy	Date Returned	Actions
Other - Public	09/02/2021	Public		⋮
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**UPLOAD IMAGE**

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Document Type

- Registration Form
- Quarterly Report
- Lobbyist Termination
- Correspondence - Public
- Correspondence - Confidential

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