



**CITY OF ALBUQUERQUE  
OLD TOWN PORTAL MARKET ADVISORY BOARD**

**November 15, 2017 - Minutes**

Board Members: Denise Pepin, Ramona Tafoya, Alex Nunnally, Betty Panos

Vendors: Marylin Moquino, Genevieve Funston

City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:35 p.m.

Alex Nunnally motioned to approve the Agenda; the motion was seconded and approved unanimously.

Alex Nunnally motioned to approve the Minutes from the September 20, 2017 meeting, the motion was seconded and approved unanimously.

**Review of the Handcrafted Jewelry Guidelines Regarding Centerpieces:**

After some discussion the Board recommended that language be added to or altered in the Handcrafted Jewelry Guidelines in order to accommodate items that do fall within the spirit of Handcrafted items but at this point in time are not acknowledged by the Guidelines that are currently in place for the Portal Market. Here is a loose interpretation of two of the proposed accommodations:

A. Premanufactured Special Shape Beads that have been crafted into a more dynamic component by the artisan may be used. Example: A Premanufactured Special Shape Bead that has been crafted into a pendant with the use of additional materials and an executed design effort on the part of the craft person.

B. Premanufactured Special Shape Beads in multiples of 1 or more ~~that are approximately the same size as the surrounding beads may be used.~~ Amended and approved by the board on January 17, 2018.

**New Business:** It was brought up that we need to check the timer for the lights. The hot water container has been stolen, it was donated by a private citizen, the two questions that arose were should the vendors purchase a new container and how to keep it from being stolen. What to do about the wholesalers that come by on Monday and Tuesday afternoons and park in front of the Portal, by Ordinance there are no outdoor sales in Old Town (with very little exceptions) these wholesalers should be advised to park on 19<sup>th</sup> street and announce their presence otherwise security might be called and ask them to move on in a more official way.

**Meeting adjourned at 7:10 p.m.**

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for January 17<sup>th</sup> at 5:30 p.m.

# Handcrafted Jewelry Guidelines

Under consideration by the  
Old Town Portal Market Advisory Board

As of November 15, 2017

**Stringing beads from loose stock or unfinished strands is allowed with the following exceptions.**

1. Premanufactured Special Shaped Beads (including but not limited to pendant shaped beads and or beads representative of iconic symbols such as hearts, crosses, and animal shapes (beads that exhibit executed art/design work, other than general shaping not executed by the craft-person)) may only be used:

A. As a Centerpiece (the Focal Point of a piece) after having been significantly altered by the Craft Unit.

B. As a component that has been crafted into a more dynamic component by the artisan thus representing a significant alteration of the original bead.

Example: A Premanufactured Special Shape Bead that has been crafted into a pendant with the use of additional materials and an executed design effort and crafted execution on the part of the craft person.\*

C. As a multiple of similarly shaped beads, two (2) or more similarly shaped beads where the overall piece has been enhanced with additional craft-work done by the Craft Unit.

D. As a single Bead that is approximately the same size or smaller than the surrounding beads on the item.\*

2. Stringing Liquid Silver is allowed without restriction.

3. The use of pre-manufactured centerpieces such as pendants and charms is not allowed.\*

4. Restringing an already finished product without alteration is not allowed.

5. Restringing an already finished product into a new piece where the pattern has been altered in some significant way is allowed.

6. Slabs must be made by the craft unit.\*

7. Premanufactured inlay cabs are not allowed.\*

8. Mosaic or Inlaid shells must be made by the craft unit.

For the purpose of these guidelines Special Shape findings that have not been drilled all the way thru are not considered Beads and are not allowed.\*

\*Reflect possible changes that were brought up at the Board Meeting.

**Vendors are welcome to submit written comments for or against any changes as well as any other possible changes to the Handcrafted Jewelry Guidelines that might prove beneficial to the Portal Market program.**