



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
July 31, 2019 - Minutes

Board Members: Ramona Tafoya, Denise Pepin, Charlene Kalbfell, Betty Panos, Sylvia Ramos

City Representative: James S. de Champlon

Ramona established that there was a quorum and called the meeting to order at 5:35 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes as amended; the motion was seconded and approved unanimously.

New Business:

No New Business

Old Business:

The Portal Manager went through an outline of a new afternoon reassignment process which will be at the discretion of the Portal Manager. After an extensive discussion of how best to handle afternoon reassignments, the Board came to a consensus that:

- There should just be one afternoon reassignment time and that should remain at 1 p.m.
- The responsibility for notifying the Portal Manager of their intent to participate in the 1 p.m. reassignment will fall on the vendor who wishes to participate.
- The Portal Manager would then facilitate the afternoon reassignment, as available.
- If the Portal Manager is not notified by participants interested in the 1 p.m. reassignment by a certain time, then there would not be an afternoon reassignment.

As part of the this discussion, the fact that there are vendors that do not utilize their spaces in a conscientious manner and set up late, pack up early, or wait until after the 1 p.m. reassignment and then leave and what could be done to discourage such conduct.

Board meetings for the remainder of 2019 will be held at 5:30 p.m. at the **Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW on: September 4th, September 18th; and November 20th.**

Meeting adjourned at 7:05 p.m.