



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD
Police sub-station, SE corner of Rio Grande Blvd. and Central Blvd.
July 16th, 2015
Minutes**

Board Members: Denise Pepin, Stella Naranjo, Alex Nunnally
Public: Marcelia Lee, Ramona Tafoya

City Represented by: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:05 p.m.

Stella motioned to approve the Agenda; the motion was seconded and approved unanimously.

Stella motioned to approve the Minutes from July 16th, 2015 meeting, the motion was seconded and approved unanimously.

Portal Managers Report:

Buffer Zone for Social Visits – As an agenda item there was a discussion concerning the proposal of a buffer zone so that Portal Market vendors/artisans might conduct social visits at a reasonable distance and or location from the Portal, such as in the park or across the street from the Portal. This policy is encouraged by sections in the Old town Portal Market Ordinance and Regulations that refer to protecting the health and welfare of the public by minimizing congestion on the Portal.

Stella motioned that as an administrative policy the following should be adopted:

Out of courtesy for other vendors and in order to lessen the congestion on the sidewalk and street in front of the Portal Market, we are asking that social visits with other artisans, family members and or non-customer social visitors be conducted across the street, in the park or at some other location.

The motion was seconded and passed unanimously.

Old Business – The possibility of vendors/artisans working with merchants to explore additional vending opportunities, especially during peak season, that might prove mutually beneficial to vendor/artisans and merchants alike was discussed.

New Business – The Portal Market Manager agreed to look into having several leaks along the Portal fixed along with patching the sidewalk along the Portal and repairing the worn spots along the back wall of the Portal Market.

Denise Pepin announced the meeting adjourned.