



# 2019 Vendor Application

## Food Truck & Artisan Market

Be a part of the most anticipated summer concert series in Albuquerque!

The City of Albuquerque's Summerfests are large-scale, free, family-friendly community gatherings throughout the summer. Located around the city and with fun activities for all ages, this is surely the event series you want to vend at and attend.

### Event Dates & Locations

Heights Summerfest—June 8, 5-10 p.m.—North Domingo Baca Park  
Route 66 Summerfest—July 20, 5-10 p.m.—Historic Nob Hill  
Downtown Summerfest—August 3, 5-10 p.m.—Civic Plaza  
Westside Summerfest—August 17, 5-10 p.m.

### Food Trucks

- Seeking the finest local, creative cuisine. Homemade preferred.
- The fee to participate as a food truck is \$100.
- Power is provided.

### Artisan Market Vendors

- Locally handcrafted items only.
- The fee to participate as a market vendor is \$50.
- Fee includes a 10' x 10' canopy, with 10' of frontage, one 6' table, and two chairs.
- Power is available for an additional \$25 fee.





# General Information

## Application Deadlines:

- ~~Heights Summerfest—Deadline: Friday, April 26, 2019 by 5 p.m.—10k+ attendees—~~
- ~~Route 66 Summerfest—Deadline: Friday, June 7, 2019 by 5 p.m.—30k+ attendees—~~
- Downtown Summerfest—Deadline: Friday, June 21, 2019 by 5 p.m.—10k+ attendees
- Westside Summerfest—Deadline: Friday, July 12, 2019 by 5 p.m.—10k+ attendees

## Application:

- Incomplete applications will not be considered.
- All current documents and photos must be included with the application.
- Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.
- You will be notified of your application status following the event's application deadline.

## Return Documents:

**Mail to:** Cultural Services Department  
Special Events  
PO Box 1293  
Albuquerque, NM 87103

**Email to:** [eventvendors@cabq.gov](mailto:eventvendors@cabq.gov)  
**Questions:** 505.768.3556

## STAY SOCIAL!



@abqspecialevents



@abqevents



@ABQ\_Events



CultureABQ.com

#CABQ #ABQSummerfest

Submittal of application does not guarantee participation events. The City of Albuquerque reserves the right to select vendors it deems appropriate for any given event. Priority is given first to local artisans and craftsmen. Corporate and non-artisan participation is limited to paid sponsorships. Factors involved in the decision include, but are not limited to: quality of product, quality of presentation, uniqueness, clarity of application, past performance and presentation at City sponsored events.





# Food Truck Application

## 2019 Summerfest Season

Thank you for your interest in the Summerfest event series!

Please print clearly and fill out completely.

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please check your type of vending unit:

Truck \_\_\_\_\_ Trailer \_\_\_\_\_ Type of power requirements \_\_\_\_\_

Description of items being sold: \_\_\_\_\_

Requests/Comments: \_\_\_\_\_

**Any special requests must be made on this application.**

### Check the boxes of the events in which you are interested.

Heights Summerfest

Downtown Summerfest

Route 66 Summerfest

Westside Summerfest

### The following documents must be submitted with this application to be considered for any event:

Current Albuquerque Business Registration

Current Albuquerque Fire Inspection Certificate

Current Food Permit/Health Inspection Certificate

Photos of truck or trailer

Footprint of vending space (including dimensions, serving/shade tents, smokers, trailers, tables, etc.)

Menu

**THE FEE TO PARTICIPATE IS \$100**

Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.

You will be notified of your application status following the event's application deadline.





# Artisan Market Vendor Application

## 2019 Summerfest Season

Thank you for your interest in the Summerfest event series!

Please print clearly and fill out completely.

Business Name: _____
Contact Name: _____ Contact Number: _____
Email Address: _____
Description of items being sold: _____
Requests/Comments: _____
_____
<b>Any special requests must be made on this application.</b>

### Check the boxes of events in which you are interested.

- |  |  |
|--|--|
| <input type="checkbox"/> Heights Summerfest  | <input type="checkbox"/> Downtown Summerfest |
| <input type="checkbox"/> Route 66 Summerfest | <input type="checkbox"/> Westside Summerfest |

### The following documents must be submitted with this application to be considered for any event:

- Current Albuquerque Business Registration
- Photos of items being sold and display

THE FEE TO PARTICIPATE IS \$50

Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.

You will be notified of your application status following the event's application deadline.

