



ABQ VOLUNTEERS

ABQ Volunteer Advisory Board Mission: "To provide programs to mobilize support, connect volunteers, and assist organizations in building capacity to enhance the quality of life in greater Albuquerque."

AGENDA

Thursday, June 2, 2022 11:00am-12:00pm

City Hall – 7 floor – DMD Conference room and Zoom

Current COVID-based Public Board Processes: Board meetings may be held in hybrid mode (in-person and via Zoom video conference). Members of the public will have the ability to meet in a socially distant situation or view, speak and/or listen to the meeting through Zoom.

Join Zoom Meeting Online: <https://cabq.zoom.us/j/81558833637>

Join Zoom Meeting by Phone: +1 669 900 6833 US (Meeting ID: 815 5883 3637)

1. Call to Order (11:06)

2. Roll Call

- In attendance: Alex Bazan, Nadine Buerger, Adriano Lujan, Vaisu Bronk, Jude Quintana, Joseph Sanchez, Patricia Chavez, Hallee Nguyqen, Michelle Montoya
- Absent: Wendy Santiesteban, Taura Livingston, Erin Hagenow, Dathan Weems
- CABQ Staff: Mariah Harrison, Marcus Holguin

3. Approval of April Minutes

- Motion: Nadine
- Second: Vaisu
- All in favor
- No opposition
- Motion Passes

4. Public Comment - None

5. Regular Business (11:02-11:35)

- Board Educational Segment (Alex Bazan) - Delta Management Group
 - Delta Management Group is a management and consulting firm that specializes in supporting and managing non-profit organizations.
 - Essentially, we do everything that a non-profit needs to have done!
 - Our contracts range from full-service, where we actually act as the staff for a non-profit organization (Executive Director, Administrative Assistants, etc.), to medium-service where we might take on components of a non-profit's work (ex: taking on administrative/organizational work while the volunteer board manages the high-level work, like fundraising and planning), to short-term/specific services like planning, organizational health, facilitation support, and financial services.
 - Learn more at www.deltanewmexico.com
 - P.S. We're hiring! Please feel free to pass on information about our program manager position for Delta/New Mexico Center for Nursing Excellence -

https://static1.squarespace.com/static/5f726278d8ecf04bb467eb29/t/62790b6cb3b9d8705d695cb6/1652099949067/Delta_CNE+Program+Manager_2022.pdf

- Questions? You can email Alex at alex@deltanewmexico.com
- Reminder of upcoming schedule:
 - July–Patricia
 - August–Nadine
 - September–Jude
 - October–Michelle
- Planning for Mayor’s Day (Mariah and co-chairs)
 - Winners have been chosen, including two new categories.
 - New Groups: Outstanding Pandemic Responder, Outstanding Pandemic Response Group
 - Seven total winners
 - GovTV has completed most of the interviews
 - Two more interviews to schedule that will hopefully be finished this week
 - Please share sponsorship opportunities
 - Still taking sponsors - **please keep looking for sponsors!**
 - We have enough to cover this year’s event, but it would be really great to have money for the next year
 - Eventbrite has been set up for tickets and will go live to the public on June 3
 - Only 50 tickets for the public - will send info to those who submitted nominations as well, but they will be a part of this process
 - Mariah will send link to Board soon to share
 - Link only open until June 13 - can extend deadline if needed
 - Outstanding tasks/duties that Mariah needs assistance with
 - **ACTION: Reaching out to poet laureate - if you have a connection, please reach out and connect them to Mariah**
 - Planning team visiting the museum together for a walkthrough
 - Volunteer Needs
 - Event: 12:00 - 1:30 pm, doors open at 11:45 am
 - Set up to begin as early as 10:00 am - registration desk, placing flowers, table toppers, handouts, awards, gifts, etc.
 - Volunteers at 11:00 am: Hallee, Vaisu, Mark, Adriano, Patricia
 - Tear down for at least an hour later - 1:30 - 2:30 pm
 - Volunteers: Vaisu, Jude, Adriano, Patricia
 - Event support: Patricia, Adriano, Vaisu, Michelle (can be there the entire time)
 - Note: Alex and Nadine will *not* be able to make it to the event
 - Jude would like to donate trays of biscochitos and wedding cookies
 - ACTION: Jude to connect with Tara Livingston to coordinate desserts (tlivingston@cohquo.com)
 - **ACTION: By Friday, June 10, send Mariah a *short* bio and photo for the event program (all board members)**
 - Three sentence bio, max
 - Include your organization information and social media handles (if applicable)
- Volunteer of the Month
 - May award with Mayor/Lawrence Rael was a success.
- No new nominations to review for July award. Please encourage the monthly nominations.
 - June recognition with Mayor – June 10 at 10:30. Plan to be in-person moving forward.
 - All board members should have a save-the-date
 - City Hall, 7th floor, DMD conference room
 - A new nomination was added the morning of June 2. Board will be asked to vote on this nomination at the next board meeting
 - Request: Update volunteer of the month nomination form. The form will be added to the July meeting agenda to review and discuss possible updates/changes.

6. Ongoing Business (11:35-11:45)

- Community of Practice Planning – event is June 7, 12-1pm, Zoom (registration link in calendar invite)
 - Topic: DEI & Belonging: Engaging Volunteers from Immigrant and Diverse Communities
- NM Dream Team Co-Director, Eduardo Esquivel
- Raising awareness and participation by board members is greatly appreciated. Please register online.
 - **ACTION: Make sure to register for this event (registration link is in the calendar invitation) and help raise awareness for the event**
- It should be a great event!

7. New Business (11:45-12:00)

Housekeeping with Hallee

- Please provide your headshots, a three-sentence bio, and the social handles for your orgs
- Other
 - At the next meeting, we will talk about the feedback that Hallee has gotten from the board in the 1:1 discussions
 - **ACTION: If you *have not* had a 1:1 phone call with Hallee, please make sure to schedule that call ASAP (only a 30-minute call)**
 - Trends so far: building more community within the board, formalizing an on-boarding/off-boarding process for board members
 - Any other feedback, please feel free to email Hallee with any other info or feedback that you might have
- Announcements
 - Isotopes hosting a free adaptive clinic for individuals with special abilities next week, June 11 from 9:00 - 11:00 am at Road Runner Little League
 - abtqtopes on Instagram, Twitter, and Facebook for info and easy sharing!
 - NAMI Walk, June 11 at 9:00 am at Balloon Fiesta Park
 - Festival Flamenco, June 12-18 (tickets can be purchased [online](#))
 - Beyond Van Gogh extended their show through June - Sawmill
 - Polly's Run (run to cure pancreatic cancer) on June 4 at Tiguex Park
 - ABQ Involved has service project at Rio Grande Food Bank - www.abqinvolved.org
 - PrideFest - June 11
 - **Marcus's last board meeting. THANK YOU, MARCUS! We'll miss you :)**

8. Next Meeting - Thursday, July 7, at 11:00 am (likely in-person)

9. Adjourn

- Motion: Patricia
- Second: Michelle
- All in favor
- No opposition
- Motion passes

Please note: Attendees will be asked to list their names and organizations in the Zoom chat if they attend via Zoom. Attendance will be noted by the CABQ staff member and will be available in the approved meeting minutes.

The Board will accept public comments on the meeting's specific agenda items in written form via email through 10:00 am on the day of the meeting. Comments should be sent via email to: mariah@cabq.gov. These comments will be incorporated in the meeting minutes for board review. Public comments during the meeting can be made during the public comment period. The board requests that comments be limited to 2 minutes.

AVAB Board Members: Hallee Nguyen – Chair, Michelle Montoya – Vice-Chair, Vaisu Bronk, Taura Livingston – Community of Practice Subcommittee Chair, Nadine Buerger, Erin Hagenow, Patricia L. Chavez, Dr. Joseph P. Sanchez, Adriano Lujan, Dathan Weems, Jude M. Quintana, Alexandria Bazan, Wendy Santiesteban

CABQ Staff: Mariah Harrison, Marcus Holguin