## ISC Meeting Agendum & Minutes

Date: July 10, 2013 Time: 1:30 p.m. Location: ITSD - Grand Central

Stephanie Yara	Peter Ambs	Dr. Laurie Schatzberg
City Council	ITSD	UNM
Dr. Bernard J. Sharum	Clint Hubbard	Davis Lee
Capella University	APD	APS

WHAT	WHO	TIME	MINUTES
Housekeeping:			
Call to order	Andre O'Brien	1	
Roll Call	Tony	1	
Review and Approve Agendum	Andre O'Brien	1	
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	2	Last meeting held: April 10, 2013 –  ISC Meeting & Agenda 05-08-13. pdf
Public Comment		0	

TRC Actions	0	• Speridian Court Services Information System - Allan W. Armenta - \$74,632.50 - Metro Court is switching over to their new Odyssey Case Management system Q4 of 2013, moving away from the current AS400 system. By doing so, APD's court scheduling system (which also uses the AS400) will no longer work. A new court scheduling interface/system needs to be designed and implemented to replicate and improve on current functionality provided by the current AS400 interface. Speridian was contracted by APD to create a Functional Requirements Document, outlining the existing procedures and processes as well as system and interface requirements for the proposed solution.  Based on their documentation and proposed solution, APD would like Speridian to develop and implement a Court Services Information System. This system would provide Court Services with a application that would handle all officer court scheduling as well as pre-trial hearings, with Outlook calendar integration. It will also provide the interface between Metro Court's Odyssey system and APD.
		Speridian. pdf

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Standard Equipment over \$25K Approved by the IT Services Manager	25	• HP Elite Pads - Timothy Skelton - \$63,403.20 - Replacement Windows based Computer / Tablet devices for field inspection staff. These devices will eventually replace current inspector computers with a single combined desktop / tablet device that can be used in the field or office equally as well and will run all currently needed (and future) inspection applications in a native Windows environment.
8		HP Elite Pads. pdf
		• SharePoint Upgrade – Andre O'Brien - \$34,496.23 - ITSD needs to upgrade to 2010 in order to provide better functionality to its stakeholders. This request is for a SQL server hardware and licensing. We will implement a three tier system with the first two tiers virtual. The third tier, SQL server will be a physical server.
		Sharepoint Upgrade. pdf
		<ul> <li>VM Windows OS Upgrade – Andre O'Brien - \$46,184.69 - We currently have six VMware hosts in one cluster. Two of these are licensed for Microsoft server 2012 and below, the other four are licensed for Windows server 2008R2 and below. We are now starting to install and provide Windows 2012 server for application, as all of these VMware hosts are in the same cluster we cannot load balance the servers. It is essential that the environment be able to support the latest version of this software.</li> <li>By purchasing licenses for the other four hosts we will be able to provide a balanced environment and functionality to the end user.</li> </ul>
		WM Windows OS Upgrade. pdf
		• Plaza Del Sol Camera Upgrade - Mark A. Shepherd - \$28,894.95 - The approved vendor will replace old and outdated b&w cameras as well as add additional cameras

New Business		0	
Review IS Requests over \$25K	All	0	<ul> <li>Speridian Court Services Information System         <ul> <li>Alan Armenta \$74,632.50 - Metro Court is switching over to their new Odyssey Case Management system Q4 of 2013, moving away from the current AS400 system. By doing so, APD's court scheduling system (which also uses the AS400) will no longer work. A new court scheduling interface/system needs to be designed and implemented to replicate and improve on current functionality provided by the current AS400 interface.</li> </ul> </li> <li>Speridian was contracted by APD to create a Functional Requirements Document, outlining the existing procedures and processes as well as system and interface requirements for the proposed solution.</li> <li>Based on their documentation and proposed solution, APD would like Speridian to develop and implement a Court Services Information System. This system would provide Court Services with a application that would handle all officer court scheduling as well as pre-trial hearings, with Outlook calendar integration. It will also provide the interface between Metro Court's Odyssey</li> </ul>
Review and Approval of Policies	All	0	Revised  Information Technology Protection – Policy-The group as a whole discussed the vagueness of some of the wording and agreed there could be a more "forward looking" language where possible. The policy was not approved and will be sent back to the TRC for Committee for review.
Other New Business			
Large Project Status			
Unfinished Business			
Problems, Warnings, Situational Awareness,	All	0	

Saved Rounds?		
<b>Action Items</b>	0	
Total Time	25	

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