ISC Meeting Agendum & Minutes

Date: December 12, 2012   Time: 1:30 p.m.   Location: ISD - Grand Central

Y	Stephanie Yara City Council	Y	Peter Ambs ITSD	Y	Dr. Laurie Schatzberg UNM
N	Dr. Bernard J. Sharum Capella University	Y	Clint Hubbard APD	Y	Davis Lee APS

WHAT	WHO	TIME	MINUTES
Housekeeping:		1	**Clint Hubbard made motion to switch the order on the agenda with the TRC request Global Class Room E-Platform first on the agenda and YARDI Property Management Software third as requested by the requestor. Stephanie Yara second the motion. Remaining agreed.**
Call to order	Peter Ambs	1	**Peter introduces the newest ISC committee members: Dr. Laurie Schatzberg and Stephanie Yara.**
Roll Call	Lydia	1	
Review and Approve Agendum	Peter Ambs	1	**Clint Hubbard made motion to approve the Agendum. Peter Ambs second the motion. All agreed.**
Review and Approve Minutes from Previous ISC Meeting	Peter Ambs	2	Last meeting held: October 10, 2012 – ISC Meeting gendum - 10-10-12. **Clint Hubbard made motion to approve the previous Agendum. Peter Ambs second the motion. All agreed**

Public Comment			

TRC Actions		5	**Date:11-01 2012 – Time 10:00AM –****Canceled**. **Date:11-15 2012 – Time 10:00AM –****Canceled.** **Date:12-06 2012 – Time 10:00AM**

- **YARDI Property Management Software** - Danny Nevarez - ~~$74,179.00~~ - Property management software for DMD Facilities, Parks Maintenance, Real Property Lease Management. Brian Osterloh made motion to approve up to $200,000.00 and Danny Nevarez would update the request price before going to ISC. **Robert Nunez second the motion. Brian Osterloh made a motion to approve. Danny Nevarez second the motion. Remaining agreed.**
- **NEOGOV Implementation** – Alan Green - $62,000.00 - This is a request to establish Software as a Service agreement with NEOGOV for Applicant Management software services. The $62,000 is for first year expenses associated with setup and maintenance. **Brian Osterloh made a motion to approve. John Meier second the motion. Remaining agreed.**
- **Global Class Room E-Platform –** Anthony Ortiz - $30,000.00 E-Platform Hosting and Support.   They provide support and hosting of the platform. **Danny Nevarez made a motion to approve. Andre O'Brien second the motion. Remaining agreed.**

Member	Person Representing(print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'brien
Animal Welfare	Mike Silva
Aviation	
Cultural Services	Dave Mathews
Cultural Services - Library	John Meier
Environmental Health	Danny Nevarez
Family and community Services	
DFAS – ERP	Frank Jennings
DFAS – Purchasing	Bernadette Sandoval
DFAS – Risk Management	Alan Gutoski
Fire	
Municipal Development	Robert Nunez
Parks and Recreation	
Planning	Tim Skelton
Police	Clint Hubbard
Senior Affairs	Gary Anderson
Solid Waste Management	Tony Schupp

| Standard Equipment over $25K Approved by the IT Services Manager | | | 5 | • **Computers for Records** – Timothy Espinosa - $72,586.45 -Upgrade computers system for records division. **Computers for APD Records:** 53 computers
53 video cards
53 hardware installations
106 monitors
53 microsoft office pro plus

📄 Computers for APD Records.pdf ...

• **E-Plan PC replacement** - Barbara A. D'Onofrio-$251,685.30 - Replace all Planning PC's to intiate E-Plan process. Includes 40 PC upgrades, 100 new PC's and 165 Microsoft Office Professional license and software.

📄 E-Plan PC replacement.pdf (59 .

• **Hardware for Fiber Build Upgrade** -Michael Silva **-** $25,729.80 - Needed switches and related hardware to connect to new AWD fiber network.

📄 Hardware for Fiber Build Upgra...

• **Tracs Printer Upgrade** - Timothy Espinosa - $60,727.20 - 75 Bluetooth kit, 75 vehicle wiring adapters, 75 Mounts, 30 Imaging Scanner Convenience kits, 30 Magtek USB HID Interface.

📄 Tracs Printer Upgrade.pdf (58 ...

• **Sunport Dell AIOx30 FY2102** - Patrick Frias - $31,800.00 - 30- Dell Optiplex All in One's 23". AIO's are needed for replacement upgrade plan. AIO's will replace obsolete units.

📄 Sunport Dell AIOx30 FY2102.pdf.. |

New Business		0	
Review IS Requests over $25K	All	20	**YARDI Property Management Software** - Danny Nevarez - <mark>$74,179.00</mark> - Property management software for DMD Facilities, Parks Maintenance, Real Property Lease Management. Brian Osterloh made motion to approve up to $200,000.00 and Danny Nevarez would update the request price before going to ISC. Robert Nunez second the motion. **Clint Hubbard made a motion to approve. Peter Ambs second the motion. Remaining agreed.** Yardi Property Software.lnk (5... **NEOGOV Implementation** – Alan Green - $62,000.00 - This is a request to establish Software as a Service agreement with NEOGOV for Applicant Management software services. The $62,000 is for first year expenses associated with setup and maintenance. **Clint Hubbard made a motion to approve. Stephanie Yara second the motion. Remaining agreed.** NEOGOV plementation.lnk (46 **Global Class Room E-Platform –** Anthony Ortiz - $30,000.00 E-Platform Hosting and Support. They provide support and hosting of the platform**. Clint Hubbard made a motion to approve. Peter Ambs second the motion. Remaining agreed.** Global Class E-Platform.lnk (4...
Review and	All	0	

Approval of Policies			
Other New Business			
Large Project Status			
Unfinished Business			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time		36	