## TRC Meeting Minutes

Date: December 19, 2013

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Paul Chapman (proxy for Brian Osterloh)
ITSD – Communications Manager	Kristen Woodard (proxy for Polo Fierro)
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	N/P (Pat Frias)
Cultural Services	Dave Mathews
Cultural Services – Library	N/P (John Meier)
Environmental Health	Noah Parraz (proxy for Danny Nevarez)
Family and Community Services	N/P (Eddie Andujo)
DFAS – ERP	Vince Quijano
DFAS – Purchasing	Cheryl Vigil (proxy for Bernadette Sandoval)
DFAS – Risk Management	N/P (Alan Gutowski)
Internal Audit (non-voting)	Lew Witz
Municipal Development	N/P (Robert Nunez)
Parks and Recreation	N/P (Tim Martinez)
Planning	Tim Skelton
Police	Clint Hubbard
Senior Affairs	N/P (Gary Anderson)
Solid Waste Management	N/P (Tony Schupp)
Transit	Joe Saraphon, Stan Low (non-voting)
Fire	N/P (Cedric Dalton)

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on January 2nd, 2013
Call to order	Andre	1	
Roll call	Ramona	1	There was a quorum.
Approve of the Agendum:	Andre	1	Dave Mathews made a motion to approve the agenda. Second by Joe Saraphon. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	2	TRC 2013-11-7_Minutes.p  Last meeting held 11/07/2013  Dave Mathews made a motion to approve the Minutes for November 7, 2013. Second by Andre O'Brien.  Motion carried unanimously.
<b>Unfinished Business:</b>		0	
<b>Routine Business:</b>		0	

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Review TRC Request	All	5	<ul> <li>Communications copier/printer upgrade         (Timothy R. Espinosa) - Timothy Espinosa -         \$16,923.00 - 1 Konica Minolta C554 plus         attachments. Communications is in need of an         upgraded printer/copier.         A motion to defer discussion of this item to the         next meeting was made by Clint Hubbard.         Second by Andre O'Brien. Motion carried         unanimously.</li></ul>
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards  New Revised: Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	5	Peter Ambs discussed City Council's approval of I/T's Managed Desktop program, which will fund and implement the replacement of old and outdated City computers.  Motion to adjourn by Clint Hubbard. Second by Dave Mathews. Motion carried unanimously.
<b>Total Time</b>		15	