ISC Meeting Agendum & Minutes

Date: June 20, 2012 for June 13, 2012 Time: 1:30 p.m. Location: ISD - Grand

Central

Y	Jon Zaman	Y	Peter Ambs	Y	Clint Hubbard
	City Council		ITSD		APD
Y	Dr. Bernard J. Sharum	Y	Chris Framel		
	Capella University		Water Utility		

WHAT	WHO	TIME	MINUTES
Housekeeping:			
Call to order	Peter Ambs	1	
Roll Call	Lydia	1	
Review and Approve Agendum	Peter Ambs	1	Jon Zaman made motion to approve the Agendum. Clint Hubbard second the motion. All agreed.
Review and Approve Minutes from Previous ISC Meeting	Peter Ambs	2	Previous ISC Meeting: 04-11-12 – Clint Hubbard made motion to approve the previous ISC meeting. Jon Zaman second the motion. All agreed. ISC Minutes - 04-11-12pdf
Public Comment		0	

TRC Actions	10	Date: June 07, 2012 – Time 10:00AM –
		• GeoCortex for GIS Web - Michelle A Gricius - \$24,065.15 - Geocortex Essentials Standard Edition from Latitude Geographics. Will enable the ITSD GIS team to transition the GIS
		interactive websites from ArcIMS to ArcGIS Server with advanced functionality. John Meier made a motion to approve the agendum. Clint Hubbard seconds the motion. Remaining
		agreed
		• <u>APD TV</u> - Joanna A. Hamman - \$55,950.00 - We will purchase 30 Spinetix digital signage media players and three (3) administrator licenses to operate APD TV digital signage. John Meier made
		a motion to approve the agendum. Peter Ambs second the motion. Remaining agreed Date: May 17, 2012 – Time 10:00AM –
		• Greentape VTA (Mainframe Backup) - Andre O'Brien - \$29,100.00 - Replacement for the current 3494 Mainframe tape library. It costs around \$106k annually for the maintenance of this system; it will save ITSD about \$68k in the first year and \$76k the following years. It is a monthly
		lease so as soon as all mainframe applications are off then we can retire this solution immediately.
		Jeff McDonald made a motion to approve. Kristen Woodard second the motion. Remaining agreed.
		• Library Teleforms System - John F. Meier - \$11,955.00 - The library system needs to upgrade
		the Teleforms (Automated Telephone Notification System) from Innovative Interfaces, Inc. with the new Teleforms_D system. This system notifies customers via the telephone and a pre-recorded
		voice message. This method of notifying customers of their overdue and hold notices saves over \$90,000.00 in postage each year- made a motion to approve second the motion. Remaining
		agreed.
		Date: May 03, 2012 – Time 10:00AM –
		• <u>Legistar Upgrade</u> – Roberto M. Sanchez - \$52,475.00 to upgrade the Legistar application to enhance the following
		A. Open Platform - Stream meetings on the web.
		B. Government Transparency - Publish agenda with video and reports
		C. Citizen Participation Suite - Website integration
		D. Legislative management Suite - Workflow to Committees & City Clerk. Danny Nevarez made
		a motion to approve. Dave Mathews second the motion. Remaining agreed. Mobile App. SeeClickFix. Roberto M. Sanchez. \$13,000,00 to purchase software and
C:\Documents and Settings\opn	raal.COA.000\Loc	al Settings Mobile App — SeeClickFix Roberto M. Sanchez \$\frac{1}{3}\text{.000.00} to purchase software and implementation services to allow 20 ior june 13 2012 (3) doc Requests via the web or on their
Page 2		mobile app. Brian Osterloh made a motion to approve. Danny Nevarez second7the motion.
AM		Remaining agreed.
		• <u>Convention Center Wireless Implementation</u> – Art Montoya - \$145,110.51 - Installation and
		implementation of wireless services throughout the City of Albuquerque Convention Center. Brian

Standard	15	• Internet Router and Firewall replacement - Arthur C. Montoya - \$153,387.17 Core Internet
Equipment over \$25K Approved by the IT Services Manager		Router and Firewall Replacement. Iron Port Web filtering at Pino Yards. The existing core internet routers both at City Hall and disaster recovery site Pino yards are end of life and end of Support. These existing routers and firewalls do not provide automated failover in the event of an equipment failure such as the one experienced last month which left the City without internet services. Additionally, the existing routers do not have the capability to perform automated failover. The new routers and firewalls will be installed and configured to provide true automated failover.
		The Iron port appliance will filter internet traffic going out the Pino Yards location.
		 Replacement GIS Servers - Michelle A Gricius - \$54,817.14 - Replacement of GIS Servers. 3 IBM Bladecenter Servers for GIS. Replacing 3 existing GIS servers that are approaching end of life.
		 Convention Center Wireless Implementation - Arthur C. Montoya - \$145,110.51 - Installation and implementation of wireless services throughout the City of Albuquerque Convention Center. The City is implementing free wireless services to be offered to the patrons of the Albuquerque Convention Center.
		 <u>Cisco Switch Upgrade</u> - Joanna A. Hamman - \$500,000.00 - Cisco Switch upgrade for all end of life switches at the LEC, to be purchased from Presidio (formerly INX)at a cost of approximately 500,000.
		The switches at the LEC are at end of life, no longer supported and need to be replaced. New Switches will also enable us to take advantage of the recent fiber and core switch upgrade from City Hall to the LEC.
		 <u>Library Staff PCs FY12</u> - John F. Meier - \$176,535.97 - The Library needs to purchase 127 DelloptiPlex Desktop PCs to replace Staff PCs that are over 7 years old. Purchasing Vehicle: NM WSCA as noted on Quotation.
	1.00 000/1	• Backup Device for DR site - Andre O'Brien - \$30,966.99 - A backup device with Symantec Backup Exec software so that, in the case of a disaster, all the data is easily recoverable. 1 Settings\Tempsray Interplace the JETQ 4 device of there is currently a LTO-5 device at City Hall, all the LTO-5
C:\Documents and Settings\opraa Page 3	ai.COA.000\Loc	tapes cannot be access by the 16/15/24 phrive. It is sized to keep one weeks data and all the incrementals for the week. This is one of the most critical part of any DR plans 137
AM		
		• <u>TSU Training Room</u> - Jeff S. McDonald - \$28,523.12 - Replace the old desktop computers with new machines. This will allow the training for all of APD's new systems to be completed in our

New Business		0	
Review IS Requests over \$25K	All	15	 Comm Ctr Upgrade-2Comm – Lt. Art Gonzalez - \$51,651.93 - TLR/Upgrade to analog recorder. Clint Hubbard made motion to approve. Christ Framel second the motion. All agreed. Legistar Upgrade – Roberto M. Sanchez - \$52,475.00 - To upgrade the Legistar application to enhance the following A. Open Platform - Stream meetings on the web. B. Government Transparency - Publish agenda with video and reports C. Citizen Participation Suite - Website integration D. Legislative management Suite - Workflow to Committees & City Clerk Clint Hubbard made motion to approve. Jon Zaman second the motion. All agreed. APD TV - Joanna A. Hamman - \$55,950.00 - We will purchase 30 Spinetix digital signage media players and three (3) administrator licenses to operate APD TV digital signage. Chief Schultz wants to use the APD TV medium to communicate important updates, announcements, and training messages to officers across the city. This will also create a way for him to communicate citywide in the case of a high-impact emergency event. The players will store information locally and push messages to an attached television screen or monitor, reducing the impact on the City network. Clint Hubbard made motion to approve. Peter Ambs second the motion. All agreed. Greentape VTA (Mainframe Backup) - Andre O'Brien - \$29,100.00 - Replacement for the current 3494 Mainframe tape library. It costs around \$106k annually for the maintenance of this system, it will save ITSD about \$68k in the first year and \$76k the following years. It is a monthly lease so as soon as all mainframe applications are off then we can retire this solution immediately. Clint Hubbard made motion to approve. Chris Framel second the motion. All agreed.
Review and Approval of Policies	All		
Other New Business			
Large Project Status			

Unfinished Business			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		10	 Review IT Plan – Peter Ambs – FY13 IT Plan. Some of the topics discussed were: EA team has developed an EA program and the outcome is that we now have an actionable IT plan that will transform IT within City Government. Initiate planning cycle with departments, departmental IT requirements roll up to master IT Plan. Retire Legacy applications, Lotus Notes, Domino, Mainframe, moving to the Cloud. Strengthen Disaster Recovery Plan. Next step is to submit to City Council.
Total Time		55	